

| Michigan Independent Adjuster with Workers' Compensation Authority  |  |
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| Series 16-72  |  |
| 100 Items - 2 Hours   |  |
| 70% (70 Correct to Pass)  |  |
| Revised May 1, 2020   |  |
| <b>Insurance Regulation 5% (5 items)</b>  |  |
| Adjuster Regulation   |  |
| Maintenance and Duration  |  |
| Change of Name and Address (500.1206(5), .1238(1))  |  |
| Disciplinary Actions  |  |
| Suspension, Revocation, Refusal to Issue or Renew (500.1242, .1244, .2029, .2043)   |  |
| Penalties and Fines (500.1242, .1244, .2038, .2040, .2064, .2069)   |  |
| Unfair and Prohibited Insurance Trade Practices (500.1239, .1242, .1244, .2003, .2006-.2014, .2016-.2021, .2026, .2029, .2059, .2062) |  |
| Misrepresentation (500.2005, .2005a, .2055, .2057, .2064, .2218)  |  |
| False Statement (500.2014, .2018, .2055, .2062, .2474, .2666)   |  |
| Boycott, Coercion, and Intimidation (500.2012)  |  |
| Insurance Fraud Regulation (500.2088, .4503)  |  |
| Consumer Privacy Regulation (500.533)   |  |
| License Requirements (500.1200, .1222, .1224 338.41-.47)  |  |
| Claim Settlement Laws and Regulations (500.2227, .2845)   |  |
| Unfair Claims Settlement Practices (500.2006, .2026)  |  |
| <b>Insurance Basics 20% (20 items)</b>  |  |
| Contract Basics   |  |
| Elements of a Legal Contract  |  |
| Offer and Acceptance  |  |
| Consideration   |  |
| Competent Parties   |  |
| Legal Purpose   |  |
| Legal Interpretations affecting Contracts   |  |
| Utmost Good Faith   |  |
| Representations/Misrepresentations  |  |
| Fraud   |  |
| Waiver and Estoppel   |  |
| Insurance Principles and Concepts   |  |
| Insurable Interest  |  |
| Hazards   |  |
| Physical  |  |
| Moral   |  |
| Morale  |  |
| Negligence  |  |
| Elements of a Negligent Act   |  |
| Damages   |  |
| Compensatory - Special versus General   |  |
| Punitive  |  |
| Absolute or Strict Liability  |  |
| Vicarious Liability   |  |
| Causes of Loss (Perils)   |  |
| Named Perils versus Special (Open) Perils   |  |
| Consequential or Indirect Loss  |  |
| Blanket versus Specific Insurance   |  |
| Basic Types of Construction   |  |
| Loss Valuation  |  |

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| Actual Cash Value  |
| Replacement Cost   |
| Functional Replacement Cost                                |
| Market Value/Repair Cost                                   |
| Agreed Value   |
| Stated Amount  |
| Valued Policy  |
| Policy Structure   |
| Declarations   |
| Definitions  |
| Insuring Agreement or Clause                               |
| Additional/Supplementary Coverage                          |
| Conditions   |
| Exclusions   |
| Endorsements   |
| Common Policy Provisions                                   |
| Insureds - Named, First Named, Additional                  |
| Policy Period  |
| Policy Territory   |
| Deductibles  |
| Limits of Liability  |
| Per Occurrence (Accident)                                  |
| Per Person   |
| Aggregate - General versus Products - Completed Operations |
| Vacancy or Unoccupancy                                     |
| Assignment   |
| Insurer Provisions   |
| Liberalization   |
| Duty to Defend   |
| Third-Party Provisions                                     |
| Standard Mortgage Clause                                   |
| Loss Payable Clause  |
| No Benefit to the Bailee                                   |
| Michigan Laws, Regulations, and Required Provisions        |
| Appraisal (500.2833)                                       |
| Concealment, Misrepresentation, or Fraud (500.2833)        |
| <b>Dwelling Policy 5% (5 items)</b>                        |
| Characteristics and Purpose                                |
| Coverage Forms - Perils Insured Against                    |
| Basic  |
| Broad  |
| Special  |
| Property Coverages   |
| Coverage A - Dwelling                                      |
| Coverage B - Other Structures                              |
| Coverage C - Personal Property                             |
| Coverage D - Fair Rental Value                             |
| Coverage E - Additional Living Expense                     |
| Other Coverages  |
| General Exclusions   |
| Conditions   |
| Selected Endorsements                                      |

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| Special Provisions - Michigan                               |
| Broad Theft Coverage  |
| Dwelling Under Construction                                 |
| Personal Liability Supplement                               |
| <b>Homeowners Policy 12% (12 items)</b>                     |
| Coverage Forms  |
| HO-2 through HO-6   |
| Definitions   |
| Section I - Property Coverages                              |
| Coverage A - Dwelling                                       |
| Coverage B - Other Structures                               |
| Coverage C - Personal Property                              |
| Coverage D - Loss of Use                                    |
| Additional Coverages  |
| Section II - Liability Coverages                            |
| Coverage E - Personal Liability                             |
| Coverage F - Medical Payments to Others                     |
| Additional Coverages  |
| Perils Insured Against                                      |
| Exclusions  |
| Conditions  |
| Selected Endorsements                                       |
| Special Provisions - Michigan                               |
| Limited Fungi, Wet or Dry Rot, or Bacteria Coverage         |
| Permitted Incidental Occupancies - Residence                |
| Earthquake  |
| Scheduled Personal Property                                 |
| Personal Property Replacement Cost                          |
| Business Pursuits   |
| Watercraft  |
| Personal Injury   |
| <b>Automobile Insurance 15% (15 items)</b>                  |
| Laws  |
| Michigan Motor Vehicle Financial Responsibility Law         |
| Required Limits of Liability (RL 257.520)                   |
| Required Proof of Insurance (RL 257.518)                    |
| Michigan Automobile Insurance Placement Facility (500.3301) |
| No-Fault Automobile Coverage (500.3101)                     |
| Personal Injury Protection (500.3107)                       |
| Property Protection (500.3121)                              |
| Uninsured/Underinsured Motorist (Reg 500.1502)              |
| Definitions   |
| Bodily Injury   |
| UM/UIM Rejection  |
| Required Limits   |
| Rental Vehicle Coverage                                     |
| Aftermarket Crash Parts Regulation (RL 257.1361–.1364)      |
| Personal Automobile   |
| Definitions   |
| Liability Coverage  |
| Bodily Injury and Property Damage                           |
| Supplementary Payments                                      |

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| Exclusions   |
| Medical Payments Coverage  |
| Uninsured/Underinsured Motorists Coverage  |
| Coverage for Damage to your Automobile   |
| Collision  |
| Other than Collision   |
| Deductibles  |
| Transportation Expense   |
| Exclusions   |
| Duties after an Accident or Loss   |
| General Provisions   |
| Selected Endorsements  |
| Amendment of Policy Provisions - Michigan  |
| Towing and Labor Costs   |
| Miscellaneous Type Vehicle   |
| Extended Non-Owned Coverage - Vehicles Furnished or Available for Regular Use - Michigan |
| Personal Injury Protection Coverage - Michigan   |
| Property Protection Coverage - Michigan  |
| Commercial Automobile  |
| Commercial Automobile Coverage Forms   |
| Garage   |
| Business Automobile Physical Damage  |
| Truckers   |
| Motor Carrier  |
| Coverage Form Sections   |
| Covered Automobiles  |
| Liability Coverage   |
| Physical Damage Coverage   |
| Exclusions   |
| Conditions   |
| Definitions  |
| Selected Endorsements  |
| Lessor - Additional Insured and Loss Payee   |
| Mobile Equipment   |
| Michigan Personal Injury Protection  |
| Drive Other Car Coverage   |
| Individual Named Insured   |
| Michigan Property Protection Coverage  |
| <b>Commercial Package Policy (CPP) 5% (5 items)</b>                                      |
| Components of a Commercial Policy  |
| Common Policy Declarations   |
| Common Policy Conditions   |
| Interline Endorsements   |
| One or More Coverage Parts   |
| Commercial Property  |
| Commercial Property Conditions Form  |
| Coverage Forms   |
| Building and Personal Property   |
| Condominium Association  |
| Condominium Commercial Unit-Owners   |
| Builders Risk  |
| Business Income  |

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| Legal Liability  |
| Extra Expense  |
| Causes of Loss Forms                                   |
| Basic  |
| Broad  |
| Special  |
| Selected Endorsements                                  |
| Ordinance or Law                                       |
| Spoilage   |
| Peak Season Limit of Insurance                         |
| Value Reporting Form                                   |
| Commercial Inland Marine                               |
| Nationwide Marine Definition                           |
| Commercial Inland Marine Conditions Form               |
| Inland Marine Coverage Forms                           |
| Accounts Receivable                                    |
| Bailee's Customer                                      |
| Commercial Articles                                    |
| Contractors Equipment Floater                          |
| Electronic Data Processing                             |
| Equipment Dealers                                      |
| Installation Floater                                   |
| Jewelers Block   |
| Signs  |
| Valuable Papers and Records                            |
| Transportation Coverages                               |
| Common Carrier Cargo Liability                         |
| Motor Truck Cargo Forms                                |
| Transit Coverage Forms                                 |
| Commercial General Liability                           |
| Commercial General Liability Coverage Forms            |
| Bodily Injury and Property Damage Liability            |
| Personal and Advertising Injury Liability              |
| Medical Payments                                       |
| Exclusions   |
| Supplementary Payments                                 |
| Limits of Insurance                                    |
| Conditions   |
| Definitions  |
| Occurrence versus Claims-Made                          |
| Claims-Made Features                                   |
| Trigger  |
| Retroactive Date                                       |
| Extended Reporting Periods - Basic versus Supplemental |
| Claim Information                                      |
| Premises and Operations                                |
| Farm Coverage  |
| Farm Property Coverage Form                            |
| Coverage A - Dwellings                                 |
| Coverage B - Other Private Structures                  |
| Coverage C - Household Personal Property               |
| Coverage D - Loss of Use                               |

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| Coverage E - Scheduled Farm Personal Property                    |
| Coverage F - Unscheduled Farm Personal Property                  |
| Coverage G - Other Farm Structures                               |
| Coverage H - Bodily Injury and Property Damage Liability         |
| Coverage I - Personal and Advertising Injury Liability           |
| Coverage J - Medical Payments                                    |
| Mobile Agriculture Machinery and Equipment Coverage Form         |
| Livestock Coverage Form  |
| Definitions  |
| Causes of Loss (Basic, Broad, and Special)                       |
| Conditions   |
| Exclusions   |
| Limits   |
| Additional Coverages   |
| Commercial Crime   |
| General Definitions  |
| Burglary   |
| Theft  |
| Robbery  |
| Crime Coverage Forms   |
| Commercial Crime Coverage Forms (Discovery/Loss Sustained)       |
| Government Crime Coverage Forms (Discovery/Loss Sustained)       |
| Coverages  |
| Employee Theft   |
| Forgery or Alteration  |
| Inside The Premises - Theft of Money and Securities              |
| Inside The Premises - Robbery or Safe Burglary of other Property |
| Outside the Premises   |
| Computer Fraud   |
| Funds Transfer Fraud   |
| Money Orders and Counterfeit Money                               |
| Other Crime Coverages  |
| Lessees of Safe Deposit Boxes                                    |
| Securities Deposited with Others                                 |
| Guests' Property   |
| Safe Depository  |
| <b>Businessowners Policy 5% (5 items)</b>                        |
| Characteristics and Purpose                                      |
| Businessowners Section I - Property                              |
| Coverage   |
| Exclusions   |
| Limits of Insurance  |
| Deductibles  |
| Loss Conditions  |
| General Conditions   |
| Optional Coverages   |
| Definitions  |
| Businessowners Section II - Liability                            |
| Coverages  |
| Exclusions   |
| Limits of Insurance  |
| General Conditions   |

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| Definitions  |
| Businessowners Section III - Common Policy Conditions                    |
| Selected Endorsements  |
| Protective Safeguards  |
| Utility Services - Direct Damage   |
| Utility Services - Time Element  |
| Hired Automobile and Non-Owned Automobile Liability                      |
| <b>Other Coverages and Options 3% (3 items)</b>                          |
| Umbrella/Excess Liability Policies                                       |
| Personal   |
| Commercial   |
| Boatowners   |
| Inland/Ocean Marine Insurance  |
| Major Coverages  |
| Cargo Insurance  |
| Freight Insurance  |
| Protection and Indemnity   |
| Mobile Home Policy   |
| <b>Workers' Compensation Insurance 10% (10 items)</b>                    |
| Workers' Compensation Laws   |
| Types of Laws  |
| Monopolistic versus Competitive  |
| Compulsory versus Elective   |
| Michigan Workers' Disability Compensation Act (Ch. 418)                  |
| Exclusive Remedy (418.131)   |
| Employer Covered (Required) (418.115)                                    |
| Covered Injuries (418.301)   |
| Occupational Disease (418.401, .405, .411, .415, .425, .431, .435, .441) |
| Benefits Provided (418.301, .315, .321, .345, .351, .357, .361)          |
| Second Injury Fund (418.521)   |
| Federal Workers' Compensation Laws                                       |
| Federal Employer Liability Act (FELA) (45 USC 51-60)                     |
| US Longshore and Harbor Workers' Compensation Act (33 USC 904)           |
| The Jones Act (46 USC 688)   |
| Workers' Compensation and Employers Liability Insurance Policy           |
| General Section  |
| Part One - Workers' Compensation Insurance                               |
| Part Two - Employers Liability Insurance                                 |
| Part Three - Other States Insurance                                      |
| Part Four - Your Duties if Injury Occurs                                 |
| Part Five - Premium  |
| Part Six - Conditions  |
| Selected Endorsement   |
| Other Sources of Coverages   |
| Self-Insured Employers and Employer Groups (408.43-.43m; 418.611)        |
| <b>Adjusting Losses 20% (20 items)</b>                                   |
| Role of the Adjuster   |
| Duties and Responsibilities  |
| Staff and Independent Adjuster versus Public Adjuster                    |
| Relationship to the Legal Profession                                     |
| Claim Reporting  |
| Claim Investigation  |

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| Claim File Documentation of Events      |
| Types of Reports                        |
| Initial or First Field                  |
| Interim or Status                       |
| Full Formal                             |
| Property Losses                         |
| Duties of Insured after a Loss          |
| Notice to Insurer                       |
| Minimizing the Loss                     |
| Proof of Loss                           |
| Special Requirements                    |
| Production of Books and Records         |
| Abandonment                             |
| Determining Value and Loss              |
| Burden of Proof of Value and Loss       |
| Estimates                               |
| Depreciation                            |
| Salvage                                 |
| Payment and Discharge                   |
| Liability Loss Investigation            |
| Investigation Procedures                |
| Verify Coverage                         |
| Determine Liability                     |
| Gathering Evidence                      |
| Physical Evidence                       |
| Witness Statements                      |
| Determining Value of Intangible Damages |
| Coverage Problems                       |
| Dealing with Coverage Disputes          |
| Reservation of Rights Letter            |
| Nonwaiver Agreement                     |
| Declaratory Judgment Action             |
| Claims Adjustment Procedures            |
| Settlement Procedures                   |
| Advance Payments                        |
| Draft Authority                         |
| Execution of Releases                   |
| Subrogation Procedures                  |
| Alternative Dispute Resolution          |
| Appraisal                               |
| Arbitration                             |
| Mediation                               |

Items have been updated, effective July 2, 2020, to reflect the 2020 changes to Michigan No-Fault Laws.