



COLORADO

Department of
Regulatory Agencies

Division of Professions and Occupations

IMPORTANT INFORMATION WHEN SENDING THE APPLICATION TO PSI

SEND APPLICATION TO:
PSI/Colorado Barber Cosmetology Program
PO Box 887
Wheat Ridge, CO 80034

The approval of the application may be delayed if you do not provide a complete application to PSI. Please complete the Application Checklist to ensure that the application is complete.

- All sections of this application have been completed and my original signature has been provided.
- My social security number or ITIN has been included with this application.
- An original *Record of Completion* or original out-of-state school records/transcripts are included with this application.
- An original *Official Transcript(s) of Education* completed or *Certificate of Completion of Apprenticeship* (approved by CDLE Colorado Department of Labor and Employment).
- The required fee of \$32 is attached and is made payable to PSI.

Applicants with Foreign Experience or Endorsement Only:

- The *documentation regarding Work History* is included with this application as required for first time Colorado licensees who have previously worked in the Barber/Cosmetology industry.

If applying for Reinstatement, test taker will need to apply with DORA after they have successfully passed their test.

In the case, a Screening question is marked "Yes" on the application, please include documentation that applies to your response. This may include one or more of the following:

- Legal documentation of criminal convictions or information on where it can be found if test taker does not have access to it.
- Copies of documents indicating your compliance with any requirements.
- Addiction documentation to include a letter from any treating physician.

***If you have been convicted, pled guilty or nolo contendere to a felony, or accepted a deferred judgment or deferred prosecution to a felony charge, you must complete and submit a "Felony Conviction Form". The required form is found on DORA's website - <https://dpo.colorado.gov/BarberCosmetology/ApplicationsDocs>**

ADDITIONAL INFORMATION:

Mandatory Practice Act. Colorado has a mandatory practice act, which means that you may not practice as a Barber, Cosmetologist, Esthetician, Hairstylist, or Nail Technician in this state without a Colorado license. Submission of this application does not guarantee licensure. Therefore, do not make life or career decisions based on the probability that you may receive a license. Plan ahead for the time it will take for to receive all required documents and complete our evaluation and the required examinations.

Basic Requirements. Please refer to the rules of the Colorado Office of Barber and Cosmetology Licensure, which can be found online at <https://dpo.colorado.gov/BarberCosmetology>

LICENSE EXPIRATION INFORMATION:

Barber, Esthetician, Hairstylist, and Nail Technician licenses expire on March 31 of even-numbered years and must be renewed to continue practicing.

All new applicants who are issued a license within 120 days of the upcoming renewal expiration date will be issued a license with the subsequent expiration date. For example, licenses issued between December 1, 2023 and November 30, 2025 will expire March 31, 2026. Licenses issued after November 30, 2025 will expire March 31 2028.

Cosmetologist licenses expire on April 30 of either odd-numbered years or even-numbered years, are dependent upon the issuance date, and must be renewed to continue practicing.

All new applicants who are issued a license within 120 days of the upcoming renewal expiration date will be issued a license with the subsequent expiration date. For example, licenses issued between January 1, 2024 and December 31, 2024 will expire April 30, 2026. Licenses issued between January 1, 2025 and December 31, 2025 will expire April 30 2027.