

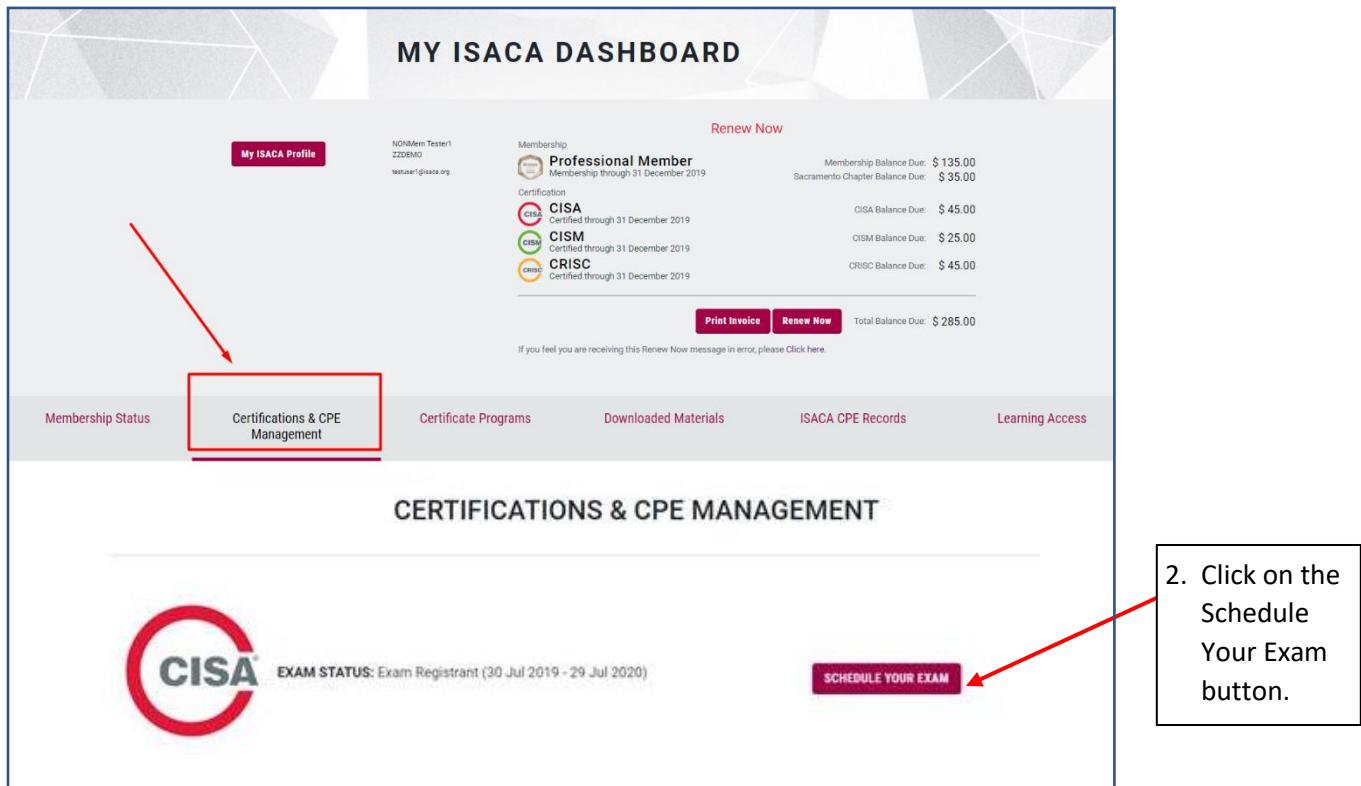
## CISA/CRISC/CISM/CGEIT Scheduling Guide

To be eligible to take the [CISA](#), [CRISC](#), [CISM](#) or [CGEIT](#) exam, candidates must first register. Further details regarding the exams can be found in the [Exam Candidate Information Guide](#). Once you have registered and paid for the exam you will receive a notification by email that you are eligible to schedule your appointment. Please follow the below instructions to schedule or reschedule your exam appointment.

- [Scheduling](#)
- [Rescheduling](#)
- [Cancelled](#)
- [Print/View Exam Acknowledgement](#)
- [PSI Contact Information](#)

### Scheduling

1. To schedule your exam please log-in to your ISACA profile at [www.isaca.org/MyISACA](http://www.isaca.org/MyISACA) and click on the “Certifications & CPE Management” tab. Scroll down until you find the exam that you registered for.

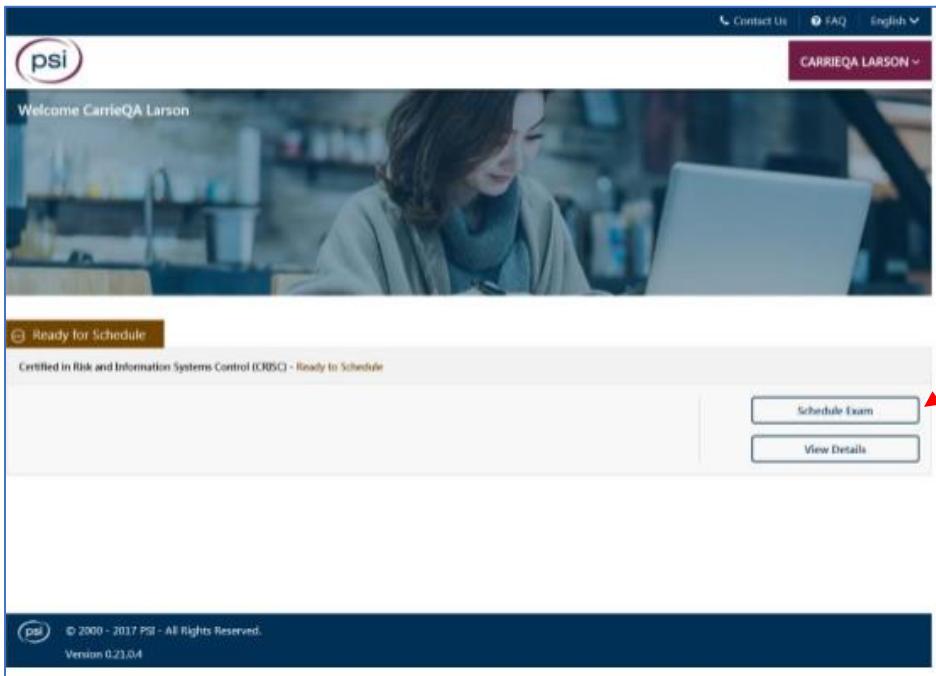


The screenshot shows the 'MY ISACA DASHBOARD' with a red arrow pointing to the 'Certifications & CPE Management' tab. The 'Certifications & CPE Management' section displays the following information:

Certification	Expiration Date	Balance Due
CISA	Certified through 31 December 2019	\$ 45.00
CISM	Certified through 31 December 2019	\$ 25.00
CRISC	Certified through 31 December 2019	\$ 45.00

Below this, a red box highlights the 'SCHEDULE YOUR EXAM' button, with a red arrow pointing to it from the right. A callout box contains the text: '2. Click on the Schedule Your Exam button.'

3. You will be taken to the PSI scheduling platform.



Welcome CarrieQA Larson

Ready for Schedule

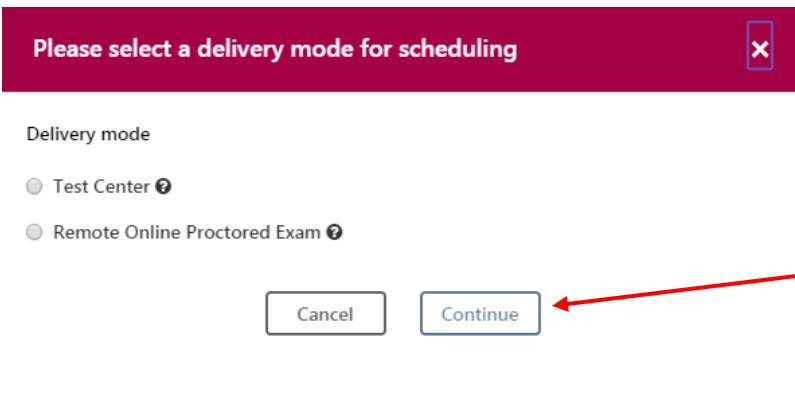
Certified in Risk and Information Systems Control (CRISC) - Ready to Schedule

Schedule Exam

View Details

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Version 0.23.04

4. Select Schedule Exam.



Please select a delivery mode for scheduling

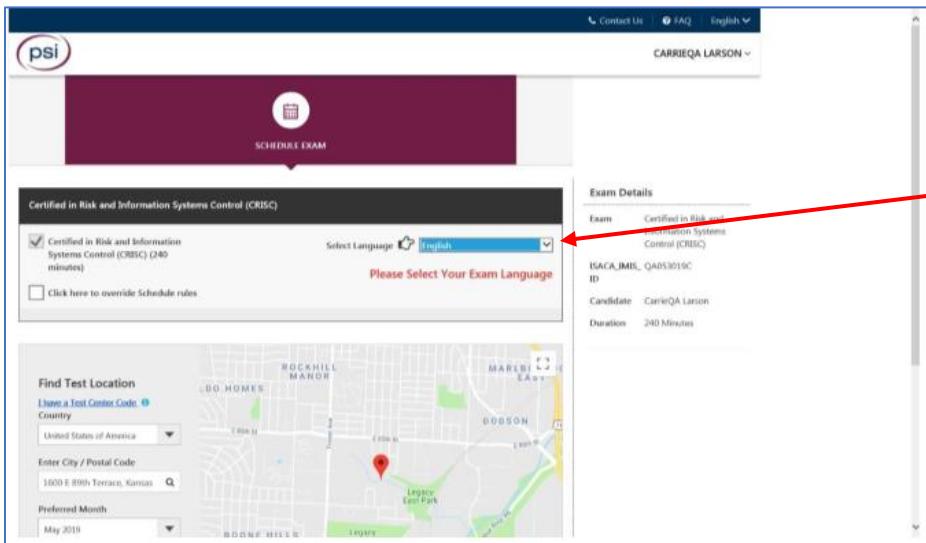
Delivery mode

Test Center ?

Remote Online Proctored Exam ?

Cancel Continue

5. Select your delivery mode: In-Person Test Center or Online Remote Proctored. Click Continue.



SCHEDULE EXAM

Certified in Risk and Information Systems Control (CRISC)

Certified in Risk and Information Systems Control (CRISC) (240 minutes)

Click here to override schedule rules

Select Language English

Please Select Your Exam Language

Find Test Location

Use a Test Center Code ?

County

United States of America

Enter City / Postal Code

1600 E 89th Terrace, Kansas

Preferred Month

May 2019

Exam Details

Exam: Certified in Risk and Information Systems Control (CRISC)

ID: USACA\_JMSL\_QAB53019C

Candidate: CarrieQA Larson

Duration: 240 Minutes

6. Select the correct exam language from the drop-down menu.

https://home.pslexams.com/#/scheduling/schedule-test/eligibilityCode:X8VUPCS/testCode:SBFGOKWB/redirectTo:dashboard/activeDeliveryMode:EC0101

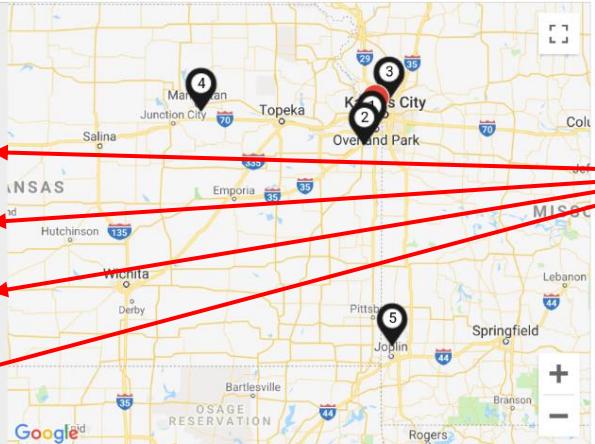
**Find Test Location**

I have a Test Center Code [?](#)

Country

Enter City / Postal Code

Preferred Month



7. Enter your preferred country, city or postal code, and month. Click Search Exam Center.

Exam Center Address

1. **OVERLAND PARK**

2. **Olathe - Kansas City Aviation Center.\***

Distance: 4.4 miles | First Available Date: 19 June 2019

Available Start Time(s) for 19 June 2019:

June 2019

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

■ Available Dates ■ Selected Date

8. Click your preferred exam location from the search results to view the available dates and times.

Search Exam Center

Exam Center Address: 8001 College Blvd Suite 285 Overland Park KS US 66210

Distance: 4.4 miles

First Available Date: 19 June 2019

1. OVERLAND PARK

Available Start Times for 29 June 2019: 08:00 AM, 01:00 PM

Available Dates: 19, 20, 21, 22, 25, 26, 27, 28, 29

Selected Date: 29

2. Olathe - Kansas City Aviation Center.\*

15325 South Pfleum Bldg #1 Johnson Co. Executive Airport Olathe KS

11.72 miles

19 June 2019

9. After choosing a location, select the date and time of your choice.

15325 South Pfleum Bldg #1 Johnson Co. Executive Airport Olathe KS

11.72 miles

19 June 2019

3. Gladstone, Missouri (HRB)

5941 Antioch Gladstone MO US 64119

17.52 miles

20 June 2019

4. Manhattan - Kansas State University\*

2323 Anderson Avenue Suite 102 Manhattan KS US 66502

99.09 miles

19 June 2019

5. Webb City - Alpha Air Center\*

5509 N Dennis Weaver Dr. Webb City MO US 64870

126.9 miles

19 June 2019

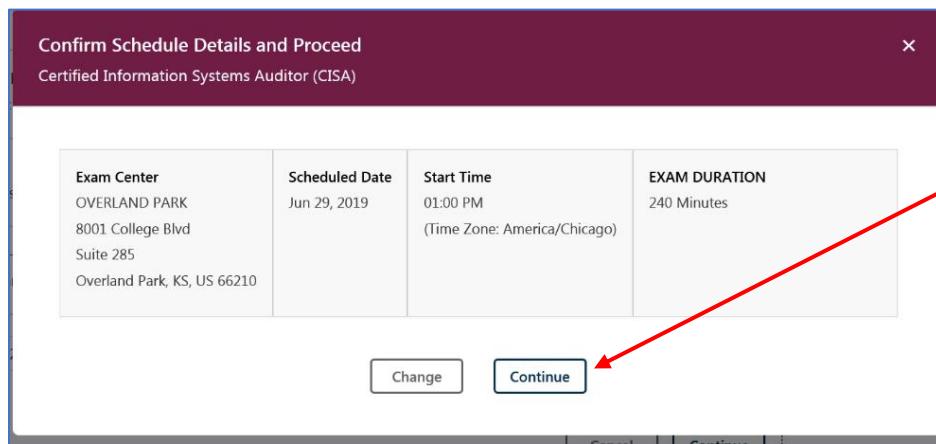
1 2 3 4 5 > >>

< Back

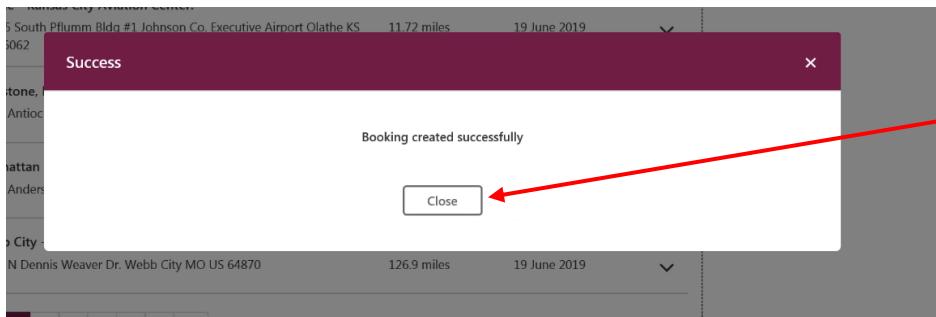
Cancel

Continue

10. Scroll down and click Continue.



11. Review your Schedule Details. If everything is correct, click Continue.



12. If this pop-up Success box does not close automatically, click Close.

13. View your schedule details.

Dashboard > Certified Information Systems Auditor (CISA)

EXAM NAME  
Certified Information Systems Auditor (CISA) - Scheduled for Test

CONFIRMATION NUMBER:  
H42105876

EXAM DATE: Jun 29, 2019 EXAM TIME: 01:00 PM EXAM DURATION: 240 minutes EXAM LOCATION: OVERLAND PARK  
8001 College Blvd  
Suite 285  
Overland Park, Kansas, USA 66210  
[Get Directions](#)

[Print Acknowledgement](#) [Reschedule](#) [Cancel Schedule](#)

**Security Procedures**  
Please note that smoking, eating, or drinking is not allowed while taking your exam.  
If you are taking your exam via Web Delivery, note the following:

- You must take your exam in a private room, free from distractions.
- To check your system compatibility, please visit the following link and follow the directions provided:  
[System Compatibility Link](#)

**Required Identification Documents**  
Government issued ID

14. From here you may print your exam schedule details, reschedule, or cancel your exam appointment.

Please note: The system compatibility check only applies to remotely proctored exams. CISA, CISM, CGEIT and CRISC are all tested on-site, so no system check is required.

15. You will receive a confirmation email from PSI at the email address on file with ISACA.

 no-reply@psiexams.com |  Carrie Larson  
Thank you for scheduling your ISACA exam with PSI

Thu 6:59 PM

Dear CarrieQA Larson,

Thank you for scheduling your ISACA exam with PSI. Your exam appointment is confirmed. Please take a moment to review this email for important information regarding your exam.

The following are the details of your scheduled test session:

Appointment Confirmation  
Exam Name: Certified in Risk and Information Systems Control (CRISC) (English)

Exam Date: 31 May 2019

Exam Start Time: 9:30 AM  
Exam Duration: 240 minutes

Exam Location:

0-PSIQA(Japan)-Offsite Dummy Test Center  
458-59 First Floor Kabir Park  
B/S Amber Hospital, Kot Khalsa Road  
street31  
tokyo 963-8017 Japan

Directions:

You must bring the following **Mandatory Form of Identification** to the Test Center. All information must be demonstrated by a single form of identification and cannot be handwritten. If there is any doubt surrounding your identity, you will be turned away from the test and will forfeit your exam fees.

Identification:

1. All Candidates MUST present ONE form of identification. All identification presented must be current or unexpired and contain a photo and signature.
2. Acceptable forms of identification include: Driver's License, State identity card (non-driver license), Passport, Passport card, Military ID, Green card, Alien registration, Permanent resident card, or National identification card.

Please arrive to the test center 15 minutes prior to your examination start time.  
Candidates that wish to reschedule, change their name, exam language, or exam type **MUST** do so **NO later than 48 hours** prior to the original test date.

Candidates should review the Exam Candidate Information Guide at [www.isaca.org/examguide](http://www.isaca.org/examguide) for further information and exam day rules.

Sincerely,  
PSI Customer Service  
[examschedule@psiexams.com](mailto:examschedule@psiexams.com)  
1-800-733-9267

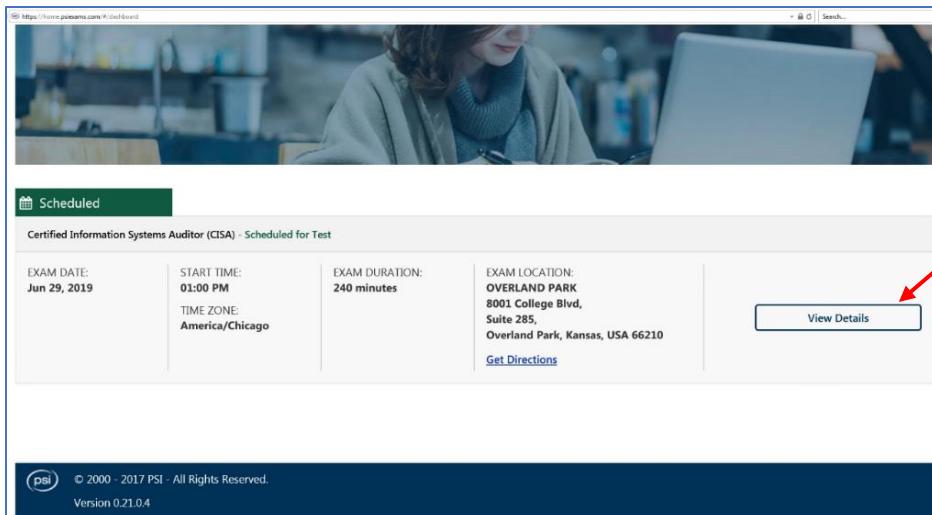
\*\*\*Please do not reply to this email. This mailbox is not monitored.\*\*\*

For additional scheduling support, you may also reach out to our exam vendor PSI at [examschedule@psiexams.com](mailto:examschedule@psiexams.com) or [click here](#) for the phone number in your region.

## Rescheduling

**Note: All rescheduling and cancelling of testing appointment must be done a minimum of 48 hours prior to your originally scheduled appointment. After this point, candidates must either take the exam as scheduled or forfeit their registration fees.**

1. To reschedule your exam please log-in to your ISACA profile at [www.isaca.org/MyISACA](http://www.isaca.org/MyISACA) and click on the “Certifications & CPE Management” tab.
2. Click the Take, Reschedule or Cancel Exam link.
3. You will be taken to the PSI scheduling platform.



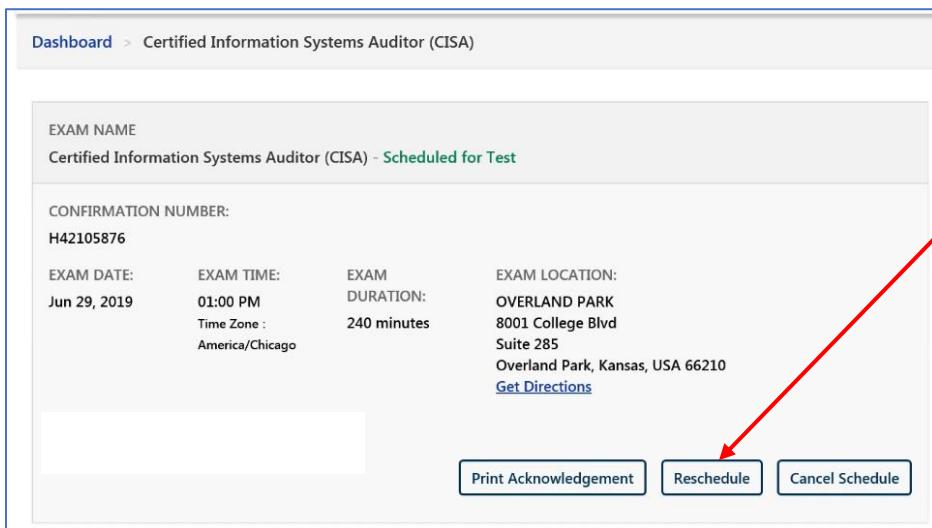
Scheduled

Certified Information Systems Auditor (CISA) - Scheduled for Test

EXAM DATE: Jun 29, 2019	START TIME: 01:00 PM	EXAM DURATION: 240 minutes	EXAM LOCATION: OVERLAND PARK 8001 College Blvd, Suite 285, Overland Park, Kansas, USA 66210 <a href="#">Get Directions</a>
<a href="#">View Details</a>			

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Version 0.21.0.4

4. Click View Details to begin rescheduling.



Dashboard > Certified Information Systems Auditor (CISA)

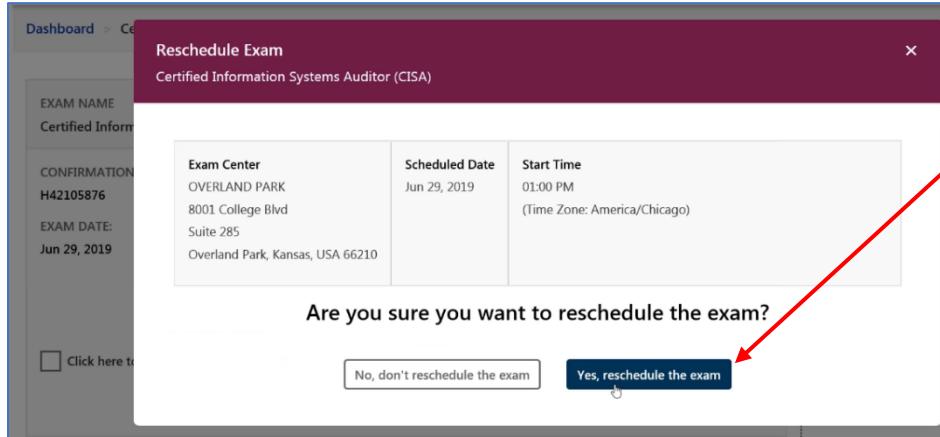
EXAM NAME  
Certified Information Systems Auditor (CISA) - Scheduled for Test

CONFIRMATION NUMBER:  
H42105876

EXAM DATE: Jun 29, 2019	EXAM TIME: 01:00 PM	EXAM DURATION: 240 minutes	EXAM LOCATION: OVERLAND PARK 8001 College Blvd Suite 285 Overland Park, Kansas, USA 66210 <a href="#">Get Directions</a>
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[Print Acknowledgement](#) [Reschedule](#) [Cancel Schedule](#)

5. Click Reschedule.



7. Click Yes, reschedule the exam.

Please note:  
Your current exam appointment will not be cancelled until you choose a new exam date.

8. To finish rescheduling your exam, refer to step 5 of the Scheduling instructions above.

For additional scheduling support, you may also reach out to our exam vendor PSI at [examschedule@psi-online.com](mailto:examschedule@psi-online.com) or [click here](#) for the phone number in your region.

## Cancelling

**Note: All rescheduling and cancelling of testing appointment must be done a minimum of 48 hours prior to your originally scheduled appointment. After this point, candidates must either take the exam as scheduled or forfeit their registration fees.**

1. To cancel your exam please log-in to your ISACA profile at [www.isaca.org/MyISACA](http://www.isaca.org/MyISACA) and click on the "Certifications & CPE Management" tab.
2. Click the Reschedule or Cancel Exam link.
3. You will be taken to the PSI scheduling platform.

http://www.psiexam.com/dashboard

Scheduled

Certified Information Systems Auditor (CISA) - Scheduled for Test

EXAM DATE: Jun 29, 2019	START TIME: 01:00 PM	EXAM DURATION: 240 minutes	EXAM LOCATION: OVERLAND PARK 8001 College Blvd, Suite 285, Overland Park, Kansas, USA 66210 <a href="#">Get Directions</a>
<a href="#">View Details</a>			

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Version 0.21.0.4

4. Click View Details to begin cancelling.

Dashboard > Certified Information Systems Auditor (CISA)

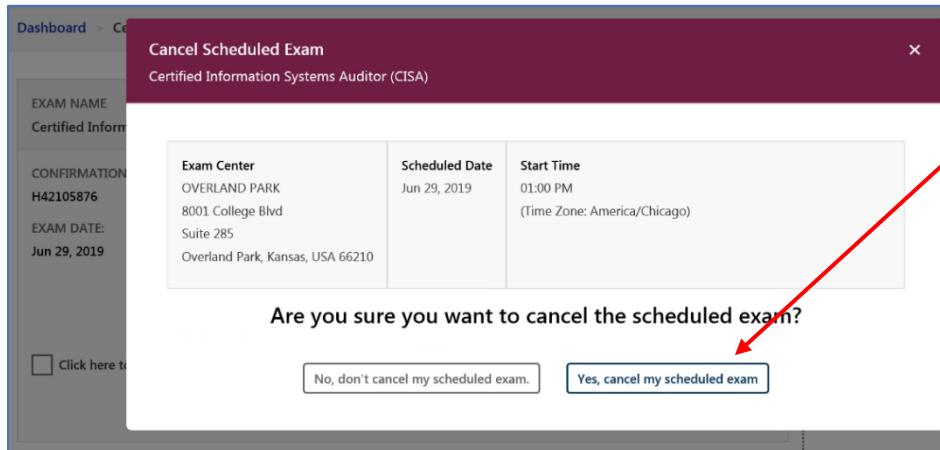
EXAM NAME  
Certified Information Systems Auditor (CISA) - Scheduled for Test

CONFIRMATION NUMBER:  
H42105876

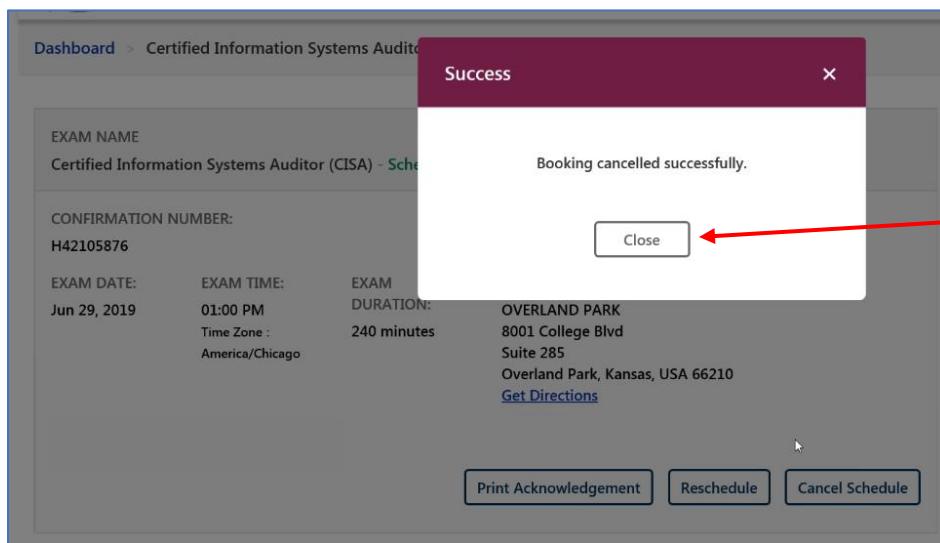
EXAM DATE: Jun 29, 2019	EXAM TIME: 01:00 PM	EXAM DURATION: 240 minutes	EXAM LOCATION: OVERLAND PARK 8001 College Blvd, Suite 285 Overland Park, Kansas, USA 66210 <a href="#">Get Directions</a>
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[Print Acknowledgement](#) [Reschedule](#) [Cancel Schedule](#)

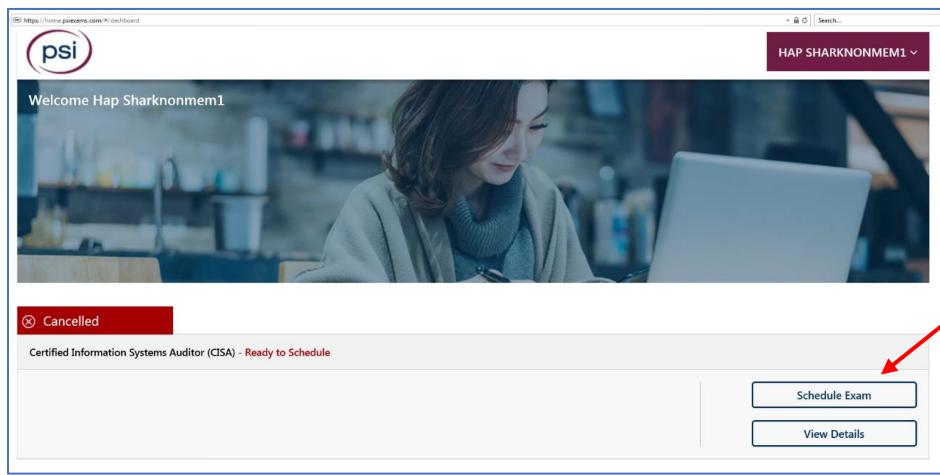
5. Click Cancel Schedule.



6. Click Yes, cancel my scheduled exam.



7. View the cancellation confirmation and click Close.

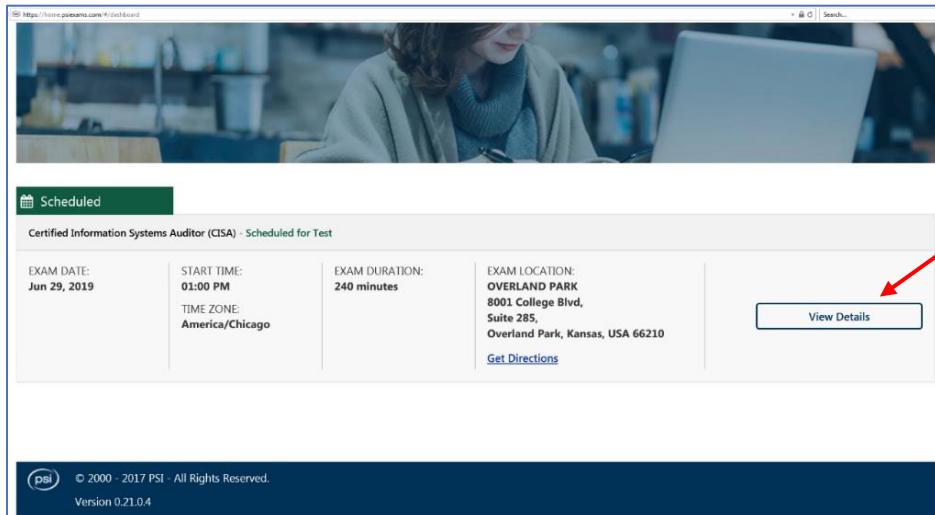


8. If you need to reschedule your exam after cancelling, click Schedule Exam and refer to step 5. of the Scheduling instructions above.

For additional scheduling support, you may also reach out to our exam vendor PSI at [examschedule@psionline.com](mailto:examschedule@psionline.com) or [click here](#) for the phone number in your region.

## Print/View Exam Acknowledgement

1. To print or view your Exam Acknowledgement please log-in to your ISACA profile at [www.isaca.org/MyISACA](http://www.isaca.org/MyISACA) and click on the “Certifications & CPE Management” tab.
2. Click the Reschedule or Cancel Exam link.
3. You will be taken to the PSI scheduling platform.



https://home.psiexam.com/#/dashboard

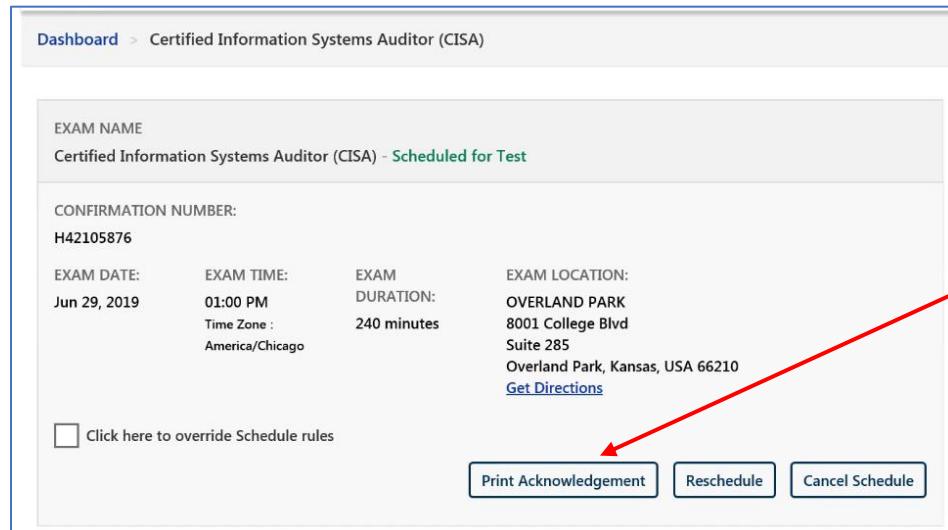
Scheduled

Certified Information Systems Auditor (CISA) - Scheduled for Test

EXAM DATE: Jun 29, 2019	START TIME: 01:00 PM	EXAM DURATION: 240 minutes	EXAM LOCATION: OVERLAND PARK 8001 College Blvd, Suite 285, Overland Park, Kansas, USA 66210 <a href="#">Get Directions</a>
			<a href="#">View Details</a>

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Version 0.21.0.4

4. Click View Details to begin.



Dashboard > Certified Information Systems Auditor (CISA)

EXAM NAME  
Certified Information Systems Auditor (CISA) - Scheduled for Test

CONFIRMATION NUMBER:  
H42105876

EXAM DATE: Jun 29, 2019	EXAM TIME: 01:00 PM	EXAM DURATION: 240 minutes	EXAM LOCATION: OVERLAND PARK 8001 College Blvd Suite 285 Overland Park, Kansas, USA 66210 <a href="#">Get Directions</a>
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Click here to override Schedule rules

[Print Acknowledgement](#) [Reschedule](#) [Cancel Schedule](#)

5. Click Print Acknowledgement.

Print Acknowledgement ×

**Certified Information Systems Auditor (CISA)**

**psi**

SPONSOR	ISACA	EXAM TIME	03:00 PM
CONFIRMATION NUMBER	T42106105	Time Zone : America/Los_Angeles	
EXAM DATE	Jun 07, 2019	EXAM DURATION	240 minutes
		EXAM LOCATION	0-PSIQA(USA) Offsite Dummy Test Center
			Burbank, California, USA 91505

**Security Procedures**

Please note that smoking, eating, or drinking is not allowed while taking your exam.

If you are taking your exam via Web Delivery, note the following:

- You must take your exam in a private room, free from distractions.
- To check your system compatibility, please visit the following link and follow the directions provided: [System Compatibility Link](#)

**Required Identification Documents**

Government-issued ID

**Directions to exam center**

Close Print

6. Click Print and follow your usual printing process on your device.

For additional scheduling support, you may also reach out to our exam vendor PSI at [examschedule@psionline.com](mailto:examschedule@psionline.com) or [click here](#) for the phone number in your region.

## **PSI Contact Phone Numbers**

### **CUSTOMER SERVICE**

Country: USA  
Phone: (855) 768-1150  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)

Country: Australia  
Phone: 1800-290-545  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)

Country: Brazil  
Phone: 0800-892-4336  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)

Country: China  
Phone: 10800-713-1993  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)

Country: China  
Phone: 10800-1301-952  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)

Country: Germany  
Phone: 0800-180-3394  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)

Country: India  
Phone: 000-800-040-2059  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)

Country: Japan  
Phone: 0066-33-821-817  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)

Country: Korea, Republic of  
Phone: 00308-133-142  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)

Country: Singapore  
Phone: 800-1302-289  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)

Country: United Kingdom  
Phone: 0800-210-0978  
Email: [examschedule@psionline.com](mailto:examschedule@psionline.com)