

Full Client Name	North Carolina Licensing Board for General Contractors
Acronym	NCLBGC
File Type	Import
ID Type	Candidate ID#
Address	PO Box 17187, Raleigh, NC 27619
Telephone	(919) 571-4183
Fax	N/A
Web address	https://nclbgc.org/
PSI Candidate Service #	(855) 340-3707
Exam Titles/Testing Time/# of items	<ul style="list-style-type: none"> •NC Asbestos - S /120 minutes/60 questions •NC Boring And Tunneling - S /120 minutes/60 questions •NC Building Contractor /200 minutes/90 questions •NC Communications - PU /120 minutes/45 questions •NC Concrete Construction - S /120 minutes/50 questions •NC Electrical - Ahead Of Point Of Delivery - PU /120 minutes/50 questions •NC Fuel Distribution - PU /120 minutes/60 questions •NC Grading And Excavating - H /120 minutes/45 questions •NC Highway Contractor /265 minutes/90 questions •NC Insulation - S /90 minutes/40 questions •NC Interior Construction - S /120 minutes/50 questions •NC Marine Construction - S /120 minutes/50 questions •NC Masonry Construction - S /120 minutes/50 questions •NC Metal Erection - S /150 minutes/65 questions •NC Public Utilities Contractor - PU /240 minutes/100 questions •NC Railroad Construction - S /120 minutes/50 questions •NC Residential Contractor /210 minutes/90 questions •NC Roofing - S /120 minutes/60 questions •NC S(Wind Turbine) /90 minutes/40 questions •NC Swimming Pools - S /120 minutes/60 questions •NC Water Lines And Sewer Lines - PU /120 minutes/45 questions •NC Water Purification And Sewage Disposal - PU /120 minutes/50 questions
New exam	Effective 1/1/2020 •NC Business and Law
Pretest Items	In addition to the number of questions per examination, a small number of 5 to 10 “experimental” questions may be administered to candidates during the examinations. These questions will not be scored and the time taken to answer them will not count against examination time.
Exam Type	NC General Contractors
Notes	None
Splitting Portions	Not applicable as these are 1-portion exams.
Application Processing	Application Processor applies exam payments if they are mailed or faxed in. CD must be approved with the state board FIRST.
Processing Time	Mail – up to 10 business days; Fax – up to 4 business days
Application Processor	NC. ApplicationProcessor@psionline.com
Name/Address Changes	Candidate must contact the state board
Languages Available	English
Translation Dictionary	ESL candidates are permitted to use a translation dictionary. The dictionary must only contain word for word translations and cannot include definitions
Eligibility Criteria	Candidate must be approved by the board. Upon approval from the Board, you will be sent an Examination Eligibility Letter, along with instructions for registering and scheduling the examination. Included with your letter will be an identification number assigned by the State to you for this testing program. You must use this identification number when scheduling for your examination.
Eligibility Period	The eligibility letter is <u>valid for 120 days</u> from the date on the letter, and allows the candidate to take one examination within that time frame. If you are absent for the examination, it will count as an attempt and you will need to contact the Board for instructions.
Payment Payable to	PSI
Fee	\$79 each exam
Payment Type	Pay by credit card, money order, company check or cashier’s check. Cash and personal checks are not accepted.
Reschedule Rules	You may cancel and reschedule an examination appointment without forfeiting your fee if your cancellation notice is received two days prior to the scheduled examination date.

ADA/Exam Accommodation Approval	<p>All PSI examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodations will be made in meeting a candidate's needs.</p> <p>A candidate with a disability or a candidate who would otherwise have difficulty taking the examination <u>must follow the link and instructions</u> on the Exam Accommodations Request page at the end of the Candidate Information Bulletin.</p> <p>You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be uploaded to PSI on the letterhead stationery of the authority or specialist and include the following:</p> <ul style="list-style-type: none"> • Description of the disability and limitations related to testing • Recommended accommodation/modification • Name, title and telephone number of the medical authority or specialist • Original signature of the medical authority or specialist <p>MAKE SURE YOU ARE REGISTERED FOR THE EXAMINATION BEFORE REQUESTING EXAMINATION ACCOMMODATIONS.</p>
Out of State Testing	PSI has examination centers in many other regions across the United States. You may take the written examination at any of these locations by following the instructions on the Out-Of-State Request Form at the end of the Candidate Information Bulletin.
Paper/Pencil	Yes
Bring to test center	<p>You must provide 2 forms of identification.</p> <p>One must be a VALID form of government issued identification (driver's license, state ID, passport, military ID), which bears your signature and has your photograph or a complete physical description.</p> <p>The second ID must have your signature and preprinted legal name. All identification provided must match the name on the Eligibility Letter.</p>
Open Book Exam	<p>These examinations are OPEN BOOK.</p> <p>If the candidate asks for a list of reference material, email them a CIB.</p>
Calculator Allowed	Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
Reference Materials Given at Site	None
Passing Score	70% each exam
Cut score	N/A
Veteran's Preference Points	N/A
Score reports	<p>Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:</p> <ul style="list-style-type: none"> ▪ On screen – your score will appear immediately on the computer screen. This will happen automatically at the end of the time allowed for the examination; - If you pass, you will immediately receive a successful notification. - If you do not pass, you will receive a diagnostic report indicating your strengths and weaknesses by examination type with the score report. ▪ On paper – an unofficial score report will be printed at the examination site. <p>Your score will be sent electronically to the state.</p>
Dup Score Report Fee	Free by mail (5 to 7 business days), \$40 expedited fee (2 - 3 business days)
Fingerprint Info	N/A
Licensing instructions	Candidate must contact the state board
Retest fee	\$79 each exam
Retest procedure	<p>Failing candidates will receive the appropriate forms to reschedule examinations. These forms will be mailed with the official scores from the North Carolina Licensing Board for General Contractors (the Board). Also, failing candidates will receive a re-examination eligibility letter by email after the failed examination score has been received by the Board. Failing candidates are strongly encouraged to evaluate their diagnostic report and study, particularly the areas of weakness, before retaking the examination.</p>

Exam review	<p>Failing candidates will have the option of reviewing their examination in a secure environment and challenging any questions or answers that they feel should be eliminated, or changed. <u>The review is one hour in length. The fee for reviewing your examination is \$79.</u></p> <p>During the review candidates will be presented with the questions the candidate incorrectly answered during the examination. Additionally, the candidate will be given the correct answer to the question. The purpose of the review is to allow the candidate to self-research the question to determine why the answer they selected was incorrect. If the candidate feels that there is an error in the question, the candidate may comment about the question during the review by writing down comments on the Review sheet.</p> <p>All comments made are for the future benefit of candidates. PSI will review all comments and, if necessary, make immediate key changes (or item deletions). <u>But, PSI will not, under any circumstances, retroactively change a grade of any prior candidate.</u> There will not be any notification sent to you from PSI with regard to your review.</p>
Practice Exams Offered	Yes - online at www.psiexams.com . You may take the practice exams an unlimited number of times: you will need to pay each time.
Support modes	N/A
Support email	examschedule@psionline.com
Email Response Time	Up to 48 hrs
Scheduling modes	Phone, PSI website
Information Links	North Carolina Licensing Board for General Contractors
Created Date	4/19/2019
Modified Date	2/25/2022 rp