

Full Client Name	South Carolina Contractor's Licensing Board
Acronym	N/A
File Type	Open
ID Type	SSN
Address	PO Box 11329, Columbia, SC 29211-1329
Telephone	(803) 896-4686
Fax	N/A
Web address	www.llr.state.sc.us/POL/Contractors
PSI Candidate Service #	(855) 340-3701
	Candidate may not schedule more than 6 hours of testing per examination day.
Exam Titles/Testing Time/# of items/# of questions answered correctly to pass	<ul style="list-style-type: none"> • Alarm Code of Laws/1 Hour/20 questions/14 correct to pass • Air Conditioning/4 Hours/80 questions/56 correct to pass • Asphalt Paving /3 Hours/50 questions/35 correct to pass • Boiler Installation/3 Hours/50 questions/35 correct to pass • Bridges/3 Hours/50 questions/35 correct to pass • Limited Building Contractor/5 Hours/80 questions/56 correct to pass • National Commercial Building Contractor Examination (NASCLA)/5.5 Hours/115 questions/81 correct to pass • Burglar Alarm/3 Hours/50 questions/35 correct to pass • Business Management and Law for Commercial Contractor/125 Minutes/50 questions/35 correct to pass • Concrete/3 Hours/50 questions/35 correct to pass • Concrete Paving/3 Hours/50 questions/35 correct to pass • Electrician/5 Hours/80 questions/56 correct to pass • National Electrical Contractor Examination (NASCLA)/4 ½ Hours/100 questions/75 correct to pass • Fire Alarm/3 Hours/50 questions/35 correct to pass • General Roofing/3 Hours/50 questions/35 correct to pass • Glass & Glazing/3 Hours/60 questions/42 correct to pass • Grading/2 Hours/40 questions/28 correct to pass • Heating/3 Hours/50 questions/35 correct to pass • Lightning Protection Systems/3 Hours/50 questions/35 correct to pass • Marine/3 Hours/50 questions/35 correct to pass • Packaged Equipment -Heat Pump/4 Hours/80 questions/56 correct to pass • Pipelines/3 Hours/50 questions/35 correct to pass • Plumber/4 Hours/80 questions/56 correct to pass • Pre-Engineered Metal Buildings/3 Hours/40 questions/28 correct to pass
	<ul style="list-style-type: none"> • Pressure & Process Piping/2 Hours/50 questions/35 correct to pass • Public Utilities - Electrical/3 Hours/50 questions/35 correct to pass • Refrigeration/3 Hours/50 questions/35 correct to pass • Specialty Roofing/3 Hours/50 questions/35 correct to pass • Structural Framing/2 Hours/50 questions/35 correct to pass • Swimming Pool/3 Hours/50 questions/35 correct to pass • Water & Sewer Lines/3 Hours/50 questions/35 correct to pass • Water & Sewer Plants/3 Hours/50 questions/35 correct to pass • Wood Frame Structures/3 Hours/50 questions/35 correct to pass
Pretest Items	In addition to the number of questions per examination, up to 10 "pretest" questions may be administered to candidates during the examinations. These questions will not be scored and the time taken to answer them will be counted for the examination time allowed.
Exam Type	SC Commercial Contractors
Notes	<p>Candidate may not schedule more than 6 hours of testing per examination day.</p> <p>All Burglar and Fire Alarm Contractor candidates are required to pass the Alarm Code of Laws Examination and the technical alarm exam of the specific license category in which they are applying. All other commercial General and Mechanical Contractor candidates (including General/Mechanical Contractor Code of Laws examination candidates) are required to pass the Business Management and Law for Contractors Examination in addition to any technical exams required for the specific license category or subcategory in which they are applying.</p> <p>ALL candidates EXCEPT Fire/Burglar Alarm candidates may only take the examination twice within a 12-month period and once every 6 months thereafter.</p>
Splitting Portions	Allowed
Application Processing	Application Processor applies exam payments if mailed or faxed in.
Processing Time	Mail – up to 10 business days; Fax – up to 4 business days
Application Processor	SC. ApplicationProcessor@psionline.com
Name/Address Changes	CD must send supporting documentation for Application Processor to enter. (Example: Divorce Decree for divorce, Marriage License for marriage)
Languages Available	English

Eligibility Criteria	Minimum qualification must be met before registering for the examination. Candidates for the general and mechanical contractor's license must have at least 2 years commercial experience within the last 5 years in the general or mechanical contractor classification in which these candidates are seeking licensure. The experience must be documented on an experience affidavit submitted with the commercial license application after passing the required examinations. Burglar and Fire Alarm contractor candidates are not required to have work experience.
Eligibility Period	Examinations for each classification, except for Burglar and Fire Alarm classifications, may only be taken 2 times in a 12-month period and thereafter only once in six months. Once you are approved through PSI, you will receive a Registration Confirmation Notice, which is valid for 1 year, or until an examination classification has been failed twice within the referenced time frame. <u>Candidates are required to submit a registration form and examination fee for each examination.</u> Note: Business Management and Law for Commercial Contractors may be taken on an unlimited basis over a 12-month period.
Payment Payable to	PSI
Fee	<p>You may not schedule more than 6 hours of testing per examination day. Select ONLY what you will be taking during this one examination. <u>If you need to take more than 6 hours of testing per examination date, you will need to submit another registration form.</u></p> <ul style="list-style-type: none"> • Business Management and Law for Commercial Contractor (125 Minutes/\$75) • Alarm Code of Laws (1 Hour/\$60) • Air Conditioning (4 Hours/\$60) • Asphalt Paving (3 Hours/\$60) • Boiler Installation (3 Hours/\$60) • Bridges (3 Hours/\$60) • Limited Building Contractor (5 Hours/\$75) • National Commercial Building Contractor Examination (NASCLA) (5 ½ Hours/\$106) • National Electrical Contractor Examination (NASCLA) (4 ½ Hours/\$106) • Burglar Alarm (3 Hours/\$60) • Concrete (3 Hours/\$75) • Concrete Paving (3 Hours/\$60) • Electrician (5 Hours/\$75) • Fire Alarm (3 Hours/\$60) • Glass & Glazing (3 Hours/\$60) • Grading (2 Hours/\$60) • Heating (3 Hours/\$75) • Lightning Protection Systems (3 Hours/\$60) • Marine (3 Hours/\$60) • Packaged Equipment -Heat Pump (4 Hours/\$60) • Pipelines (3 Hours/\$75) • Plumber (4 Hours/\$75) • Pre-Engineered Metal Buildings (3 Hours/\$60)
	<ul style="list-style-type: none"> • Pressure & Process Piping (2 Hours/\$75) • Public Utilities - Electrical (3 Hours/\$60) • Refrigeration (3 Hours/\$75) • General Roofing (3 Hours/\$75) • Specialty Roofing (3 Hours/\$75) • Structural Framing (2 Hours/\$60) • Swimming Pool (3 Hours/\$60) • Water & Sewer Lines (3 Hours/\$60) • Water & Sewer Plants (3 Hours/\$75) • Wood Frame Structures (3 Hours/\$75)
Payment Type	Pay by credit card (VISA, MasterCard, American Express or Discover), money order, cashier's check or company check. Personal checks and cash are not accepted.
Reschedule Rules	You may cancel and reschedule an examination appointment without forfeiting your fee if your cancellation notice is received two days prior to the scheduled examination date.

ADA/Exam Accommodation Approval	<p>A candidate with a disability or a candidate who would otherwise have difficulty taking the examination must follow the instructions and link on the Exam Accommodations Request Form at the end of the Candidate Information Bulletin.</p> <p>You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be uploaded to PSI on the letterhead stationery of the authority or specialist and include the following:</p> <ul style="list-style-type: none"> • Description of the disability and limitations related to testing • Recommended accommodation/modification • Name, title and telephone number of the medical authority or specialist • Original signature of the medical authority or specialist <p>Make sure you are eligible for the examination <u>before</u> requesting examination accommodations.</p>
Out of State Testing	PSI has examination centers in many other regions across the United States. You may take this examination at any of these locations. Once you have paid for the examination, enter your zip code and a list of the testing sites closest to you will appear.
Paper/Pencil	Yes
Bring to test center	<p>Candidates must register for the exam with their LEGAL first and last name as it appears on their government issued identification. All required identification below must match the first and last name under which the candidate is registered. Candidates are required to bring two (2) forms of valid (non-expired) signature bearing identification to the test site. If the candidate fails to bring proper identification or the candidate names do not match, the candidate will not be allowed to test and their examination fee will not be refunded.</p> <p>PRIMARY IDENTIFICATION (with photo) – Choose One</p> <ul style="list-style-type: none"> • State issued driver’s license • State issued identification card • US Government Issued Passport • US Government Issued Military Identification Card • US Government Issued Alien Registration Card • Canadian Government Issued ID <p>NOTE: ID must contain candidate’s photo, be valid and unexpired.</p> <p>SECONDARY IDENTIFICATION – Choose One</p> <ul style="list-style-type: none"> • Credit Card (must be signed) • Social Security Card • US issued Birth Certificate with Raised Seal <p>*NOTE: Student ID and employment ID are NOT acceptable forms of identification.</p>
Open Book Exam	<p>This examination is OPEN BOOK.</p> <p>If the candidate asks for a list of reference material, email them a CIB.</p>
Calculator Allowed	Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
Reference Materials Given at Site	<ul style="list-style-type: none"> • The SC Limited Building Exam requires 2 hand-outs: the 3 story office/mixed and 3 story garage plans (not Creekview). • The NASCLA Accredited SC Unlimited Building exam requires ONLY the Creekview plan set. • National Electrical Contractor Examination (NASCLA) requires the NASCLA Accredited Electrical Examination Program Plan Sets.
Passing Score	See exam Titles - each exam has a different score.
Cut score	N/A
Veteran's Preference Points	N/A
Score reports	<p>Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:</p> <ul style="list-style-type: none"> • <u>On screen</u> - your score will appear immediately on the computer screen. This will happen automatically at the end of the time allowed for the examination. • If you pass, you will immediately receive a successful notification and performance summary on the screen. • If you do not pass, you will immediately receive an unsuccessful notification on the screen along with a printed diagnostic report indicating your strengths and weaknesses by examination type. • <u>On paper</u> – an official result report will be printed at the examination site. <p>Your score will NOT be sent electronically to the state.</p>
Dup Score Report Fee	Free by mail (5 to 7 business days), \$40 expedited fee (2 - 3 business days)
Fingerprint Info	N/A
Licensing instructions	Questions about requirements for licensure or which scope of regulated work requires a commercial contractor license should be directed to the: South Carolina Contractor’s Licensing Board.
Retest fee	Please see Fee. Fee is the same whether taking exam for the first time or a retake.

Retest procedure	Examinations for each classification, except for Burglar and Fire Alarm classifications, may only be taken 2 times in a 12-month period and thereafter only once in six months. Business Management and Law for Commercial Contractors may be taken on an unlimited basis over a 12-month period.
Exam review	<p>PSI, in cooperation with the South Carolina Contractor's Licensing Board, will be consistently evaluating the examinations being administered to ensure that the examinations accurately measure competency in the required knowledge areas. Comments may be entered on the computer keyboard during the examination. Your comments regarding the questions and the examinations are welcomed.</p> <p>Comments will be analyzed by PSI examination development staff. While PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. If a discrepancy is found during the comment review, PSI and the department may re-evaluate candidates' results and adjust them accordingly. This is the only review of the examination available to candidates.</p>
Practice Exams Offered	Yes - online at www.psiexams.com . You may take the practice exams an unlimited number of times: you will need to pay each time.
Support modes	N/A
Support email	LLRSupport@psionline.com
Email Response Time	Up to 48 hrs
Scheduling modes	Phone, PSI website
Information Links	South Carolina Contractors Licensing Board
Created Date	4/24/2019
Modified Date	6/4/2021 rp