PSI licensure:certification
3210 E Tropicana
Las Vegas, NV 89121
www.psiexams.com

EFFECTIVE MARCH 15, 2010

TEXAS DEPARTMENT OF LICENSING AND REGULATION

FACIAL LICENSE EXAMINATION
CANDIDATE INFORMATION BULLETIN

CONTENT OUTLINE

Examinations by PSI licensure:certification 2
Examination Registration and Scheduling
- Examination Fees 2
- Internet Registration 2
- Telephone Registration 2
- Fax Registration 2
- Standard Mail Registration 2
- Scheduling an Examination 3
- Rescheduling an Examination 3
- Losing Your Examination Fee 3
- Special Examination Arrangements 3
- Foreign Languages 3
- Examination Site Closing for an Emergency 3
- Duplicate Score Reports 3
- Examination Review 3

Examination Site Locations 3
Reporting to the Examination Site 6
- Required Identification at the Examination Site 6
- Security Procedures 6

Computer-Based Examinations
- Identification Screen 6
- Tutorial 6
- Examination Question Example 6

Written Portion
- Content Outline 7
- Reference List 7
- Written Score Reporting 7

Practical Portion
- Beauty Kits/Supplies and Equipment 8
- Items Supplied by Examination Vendor 8
- Content Outline 10

Registration Form 13

Please refer to our website to check for the most updated information at www.psiexams.com.

Copyright © 2010 by PSI licensure:certification March 9, 2010

EXAMINATIONS BY PSI LICENSURE:CERTIFICATION

The Texas Department of Licensing & Regulation (TDLR) has contracted with PSI licensure:certification to deliver its examinations.

Once you have been approved by TDLR, you are responsible for contacting PSI to register and schedule an appointment to take your examination.

CONTACT INFORMATION

You must be approved to take the examination by the TDLR. Your license application and documentation must be sent to:

Texas Department of Licensing & Regulation
PO Box 12088
Austin, TX 78701-2088
(512) 463-6599
www.license.state.tx.us
Email: examinations@license.state.tx.us

All questions and requests for information pertaining to the **examination** should be directed to PSI.

PSI licensure:certification
3210 E Tropicana
Las Vegas, NV 89121
(800) 733-9267 Fax (702) 932-2666
www.psiexams.com

EXAMINATION REGISTRATION PAYMENT AND SCHEDULING PROCEDURES

Upon TDLR approval of eligibility, you will be mailed a postcard containing instructions for scheduling an appointment to take the examination

Note: You must pass the Written Portion of the examination before you will be made eligible for the Practical Portion. Once you are eligible, you can pay the fee and schedule the Practical Portion of the examination.

EXAMINATION FEE

Written Portion only	$55
Practical Portion only	$78

NOTE: FEES ARE NOT REFUNDABLE OR TRANSFERABLE.

IMPORTANT: If you want to register for a Spanish or Vietnamese examination, you must speak to a PSI Customer Service Representative.

INTERNET REGISTRATION

For the fastest and most convenient test scheduling process, PSI recommends that candidates register for their examinations using the Internet. To register over the Internet, candidates will need to have a valid MasterCard or Visa. Candidates register online by accessing PSI's registration website at www.psiexams.com. Internet registration is available 24 hours a day. To register over the Internet, complete the steps below:

1. Log on to PSI's website, select the link associated with the Texas examinations, then select Option 2, (for first-time candidates.) Complete the associated registration form online and submit your information to PSI via the Internet.

2. Upon completion of the online registration form, you will be given the available examination dates and locations for scheduling your examination. Select your desired examination date.

TELEPHONE REGISTRATION

For telephone registration, you will need a valid VISA or MasterCard.

1. Complete the Examination Registration Form, including your VISA or MasterCard number and expiration date, so that you will be prepared with all of the information needed to register by telephone.

2. Call (800) 733-9267, 24 hours a day and register using the Automated Registration System or contact a PSI registrar Monday through Friday, between 6:30 am and 7:00 pm or Saturday, between 10:00 am and 4:00 pm, Central Time, to schedule your appointment for the examination.

FAX REGISTRATION

For fax registration, you will need a valid VISA or MasterCard.

Complete the Examination Registration Form, including your VISA or MasterCard number and expiration date.

1. Fax the completed form to PSI (702) 932-2666. Fax registrations are accepted 24 hours a day.

2. Please allow 4 business days to process your registration. After 4 business days, you may call PSI to schedule the examination at (800) 733-9267.

STANDARD MAIL REGISTRATION

1. Complete the Examination Registration Form found in this Candidate Information Bulletin. BE SURE TO READ ALL DIRECTIONS CAREFULLY BEFORE COMPLETING THE EXAMINATION REGISTRATION FORM. IMPROPERLY COMPLETED FORMS WILL BE RETURNED TO YOU UNPROCESSED.

   Return the completed original form to PSI with the appropriate examination fee. Payment of fees can be made by VISA, MasterCard, money order, or cashier's check. Money orders or cashier's checks must be made payable to PSI. Print your student permit number on your check or money order to ensure that your fees are properly assigned. **CASH, COMPANY CHECKS, AND PERSONAL CHECKS ARE NOT ACCEPTED.**

2. Please allow 7 business days to process your registration.

SCHEDULING AN APPOINTMENT TO TAKE THE EXAMINATION

Once you have made payment for your examination services, you are ready to schedule your examination. It is important to remember that you are responsible for contacting PSI to schedule your examination. PSI will make every effort to schedule the examination site and time that are most convenient for you. To schedule your examination using a touch-tone phone, call PSI 24 hours a day at (800) 733-9267. To schedule with a PSI registrar, call Monday through Friday, between 6:30 am and 7:00 pm and Saturday, between 10:00 am and 4:00 pm, Central Time.

Note: You must pass the Written Portion of the examination before you can schedule the Practical Portion.

RESCHEDULING AN EXAMINATION APPOINTMENT

You may reschedule an examination appointment without forfeiting your fee if your *notice is received 2 days before the scheduled examination date.* You may reschedule at www.psiexams.com or call PSI at (800) 733-9267. Please note that you may also use the automated system, using a touch-tone phone, 24 hours a day.

Note: A voice mail message is not an acceptable form of rescheduling. Please use the Internet, automated registration system, or call PSI and speak to a Customer Service Representative.

LOSING YOUR EXAMINATION FEE

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not reschedule your appointment at least 2 days before the scheduled examination date.
- Do not appear for your examination appointment.
- Arrive after the examination start time.
- Do not present proper identification when you arrive for the examination.
- Are not dressed appropriately for the Practical Portion.

SPECIAL EXAMINATION ARRANGEMENTS

All examination sites are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and every reasonable accommodation will be made in meeting a candidate's needs. Applicants with disabilities or those who would otherwise have difficulty taking the examination should make a request for alternative arrangements with PSI. Requests for any special accommodations should be made in writing, describing the specific accommodations that will be needed, and must include supporting documentation on official letterhead from a licensed professional.

FOREIGN LANGUAGES

Examinations are administered in English. However, some exams are available in Spanish or Vietnamese for no additional cost. To take one of these exams you must indicate your language preference on your original application or speak to a PSI customer service representative.

For examinations that are not available in the language of your choice, you may request to have them translated by contacting TDLR and paying an additional cost for each translation.

EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or an emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (800) 733-9267. Every effort will be made to reschedule your examination at a convenient time as soon as possible.

DUPLICATE SCORE REPORTS

You can write to PSI, not TDLR, to request a duplicate of your score report for up to 1 year after your examination. The fee for a duplicate score report is $15. *Money order or cashier's check ONLY.*

EXAMINATION REVIEW

PSI, in cooperation with TDLR, will be regularly evaluating the examinations being administered to ensure that the examinations accurately measure competency in the required knowledge areas. Comments may be entered on the computer keyboard during the written examination. Your comments regarding the questions and the examinations are welcomed. Comments will be analyzed by PSI examination development staff. While PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. If, on a rare occasion, an error affecting examination scores is discovered, the scores of all affected candidates will be automatically adjusted. **This is the only review of the written examination available to candidates. There is NO review of the Practical examination.**

EXAMINATION SITE LOCATIONS

It is your responsibility to verify that you are going to the correct site.

Abilene (WRITTEN EXAMINATION ONLY)
Commerce Plaza
1290 S. Willis, Suite 109
Abilene, TX 79605
From Highway 277, exit on South 14th Street going East. Turn left on S. Willis.

Amarillo (WRITTEN EXAMINATION ONLY)
1616 S. Kentucky, Building C, Suite C220
Amarillo, TX 79101
From I-40 take Georgia exit. Examination site is located North of I-40. Go to 16th Street (2nd traffic light) and turn left. Go one block to Kentucky and turn left into the Wellington Office Park located at 1616 S. Kentucky on the right side of the street. Go to Building C, second floor.

Amarillo (WRITTEN AND PRACTICAL EXAMINATIONS)
4312 Teckla, Suite 500
Amarillo, TX 79109
Exit off I-40 to Western and go South one street passed the 7th traffic light to Ridgecrest and turn right. Stay on

Ridgecrest until you come to the red brick office complex on the left side corner of Ridgecrest and Teckla. 4312 is the 3rd building facing Teckla. Ste 500 is the end suite on the North side of the building.
From Canyon, take Bell St exit and go North to traffic light at 45th St and turn right. Turn left at the 2nd traffic light to Teckla.

Arlington (WRITTEN EXAMINATION ONLY)
2008 E. Randol Mill Road, Suite 102
Arlington, TX 76011
From Hwy 183, take Industrial South. Turn left on Lamar Blvd. Turn right on Ball Park. Turn left on Randol Mill Road, to 2008 Randol Mill Road. The site is one block east of the ballpark. From I-30, take Collins (Hwy 157) exit South. Turn left on Randol Mill Road.

Austin (WRITTEN EXAMINATION ONLY)
LaCosta Corporate Park
6448 Hwy 290 East, Suite F111
Austin, TX 78723
If Southbound on IH 35, exit at 238A and take the right off-ramp following West 2222 (238-A). Stay on the I-35 service road to the second light. Take a left at the traffic light at Hwy. 290 E. and stay on the Hwy. 290 E. service road. Take a left at the traffic light onto Cameron Road, go through the light and the examination site is in the business park on the left, Ste. F-111.
If Northbound on IH 35 exit at Hwy 2222 and stay on the I-35 service road to the light at Hwy. 290 E. Take a right at the traffic light onto the 290 E. service road. Take a left at the first traffic light onto Cameron Road. Go through the light and the examination site is in the business park on the left, Ste. F-111.
PSI is located in NORTH Austin at the North West corner of Cameron Road and the West bound access road to Hwy 290 E. La Costa Business Park, Ste F-111.

Austin (WRITTEN AND PRACTICAL EXAMINATIONS)
8000 Anderson Square, Ste 301B
Austin, Texas 78757
If Northbound on Hwy 183 -take the Peyton Gin/Ohlen Road exit and stay in the left hand lane so you can turn left onto Anderson Square. Turn right into 8000 Anderson Square and immediately turn left, then right at the first chance. 301B is the end building on your right.
If Southbound on Hwy 183- take the Peyton Gin/Ohlen Road exit and turn right onto Anderson Square. Turn right into 8000 Anderson Square and immediately turn left then right at the first chance. 301B is the end building on your right.

Corpus Christi (WRITTEN EXAMINATION ONLY)
2820 S Padre Island Dr, Suite 105
Corpus Christi, TX 78415
From So. Padre Island Drive East, exit at Kostoryz. Loop back under the Kostoryz light, travel west on the access road to the 2820 building. The examination site is located between Kostoryz and Ayers at the 2820 Building on the North site of the SPID access road.

Dallas (WRITTEN EXAMINATION ONLY)
One Empire, 1140 Empire Central Dr, Suite 610
Dallas, TX 75247
From I-35E South (Stemmons Fwy), exit Empire Central (#434A). Turn right on Empire Central Dr.
From I-35E North towards Denton exit at Empire Central and turn left on Empire Central Dr.

Dallas (WRITTEN AND PRACTICAL EXAMINATIONS)
1702 N. Collins Blvd, Suite 180
Take US 75 Central Expressway and exit Campbell Rd. Go West and the 1st light is Collins Blvd. Turn left, and go approx 2 blocks. The building PSI is in is on the left hand side. PSI is in a two-story red brick building on the northeast corner of North Collins and Omni.

El Paso (WRITTEN EXAMINATION ONLY)
The Atrium
1155 Westmoreland, Suite 110
El Paso, TX 79925
From I-10 W, take the Airways exit North. Turn right at the first light (Viscount). Turn right on Westmoreland Dr.

El Paso (WRITTEN AND PRACTICAL EXAMINATIONS)
4171 N. Mesa
Bldg. A, Suite 121
El Paso, TX 79902
From I-10E/US-180E toward downtown, take the Executive Center Blvd Exit (Exit 16). Turn left onto Executive Center Blvd. Take Executive Center Blvd to Mesa St. Turn right onto Mesa St.
From I10-W, take the Executive Center Blvd Exit (Exit 16). Take Executive Center Blvd to Mesa St. Turn right onto Mesa St.
The examination site is located immediately on the right, in the Commons Office Complex.

Fort Worth (WRITTEN EXAMINATION ONLY)
6801 McCart Avenue, Suite B-1
Fort Worth, TX 76133
From I-20 take the McCart Ave exit #435. Go South on McCart Ave to 6801 McCart Ave. The building is located near Pep Boys. Examination site is located on the North side of the Professional Building.

Harlingen (WRITTEN EXAMINATION ONLY)
Executive Central
722 Morgan Blvd, Suite C
Harlingen, TX 78550
From Expressway 83, exit on Ed Carey Drive. Go North on Ed Carey Drive. At intersection of Ed Carey Drive and 77 Sunshine Strip, turn left onto 77 Sunshine Strip. Stay on 77 until it joins Morgan Blvd (Morgan Blvd is also road #507). Turn right on Morgan Blvd.

Houston North (Greenbriar Place) (WRITTEN EXAMINATION ONLY)
Greenbriar Place
650 North Sam Houston Pkwy E, Suite 535
Houston, TX 77060
From the Beltway 8 going West, exit Imperial Valley Drive. U-turn under the belt. Go East on the Service Road (N Sam Houston Pkwy E). The site is just before the Hardy Toll Road Exit.
From I-610, take 45-North toward Dallas, exit Beltway 8 – East. Go East on the Service Road of Beltway 8 (N Sam Houston Pkwy E).

Houston (East) (WRITTEN EXAMINATION ONLY)
Atrium Building
11811 I-10 East Freeway, Suite 260
Houston, TX 77029
From I-10 West, take the Federal Rd exit #778A. U-turn under the freeway and come back on the feeder road going West. Building is on the right hand side, next to Papacitas.

From I-10 East, take the Holland Rd exit. Stay on the feeder road. Building is on the right hand side, next to Papacitas.

Houston (Southwest) (WRITTEN EXAMINATION ONLY)
9000 W Bellfort Ave, Suite 545
Houston, TX 77031
Go South on West Beltway 8. Take the Hwy 59/Beltway 8 Frontage Road exit. Stay on the Frontage Road and go under Hwy 59, then turn left onto West Bellfort .
OR Go West on South Beltway 8, take the West Bellfort Exit and turn right onto West Bellfort.
OR From the 610 Loop, take US 59 (Southwest Freeway) South to the Sam Houston Tollway South Frontage Road exit. Turn left on the Sam Houston Tollway Frontage Road going South. Turn left on W. Bellfort.
THEN Once you have turned onto W Bellfort from Sam Houston Tollway (Beltway 8), it is about one mile to the examination site. It is a 5-story red brick building on the left, next to Auto Zone.

Houston (Northwest) (WRITTEN AND PRACTICAL EXAMINATIONS)
9800 Northwest Freeway
Suite 200
Houston, TX 77092
From Hwy 290 driving southeast, merge onto Loop 610 North. Exit at T.C.Jester and then u-turn under Loop 610. Stay on the feeder road, Sheraton Hotel is on the right as the road curves right. Turn into the parking lot immediately after the Sheraton Hotel and before the office building. Site is on the 2nd floor.
Driving north on Loop 610 West exit at T.C.Jester and then u-turn under Loop 610. Stay on the feeder road, Sheraton Hotel is on the right as the road curves right. Turn into the parking lot immediately after the Sheraton Hotel and before the office building. Site is on the 2nd floor.
Driving west on Loop 610 North, exit at T.C.Jester and then u-turn under Loop 610. Stay on the feeder road, Sheraton Hotel is on the right as the road curves right. Turn into the parking lot immediately after the Sheraton Hotel and before the office building. Site is on the 2nd floor.

Lubbock (WRITTEN EXAMINATION ONLY)
The Center
4413 82nd St., Suite 210
Lubbock, TX 79424
From S Loop 289, take the Quaker Ave exit and go South. Turn right on 82nd St.

McAllen (WRITTEN AND PRACTICAL EXAMINATIONS)
800 Fern Ave. Unit B
McAllen, TX 78501
From TX 336 (N 10th St) go South on TX 336 (N 10th St) to West Fern Ave. Turn left onto West Fern Ave.
From Nolana Ave. If you are going west on Nolana Ave E, turn left (South) onto TX 336 (N 10th St). Turn left onto Fern Ave.
From US 83 going West toward S 10th St/TX-336. Turn right onto N 10th St/TX-336. Turn right onto Fern Ave.
From East TX-107 E/S CONWAY AVE/S ALTON BLVD toward E EISENHOWER AVE. Turn right onto TX-107 E/ HIGHWAY 107. Turn left onto N 10th St/ TX-336. Turn left onto Fern Ave.
From W University Dr; State Route 107 W Edinburg toward HOEHN DR. Make a u-turn at Hoehn Dr onto W University Dr/ TX-107 E. Turn right onto N 10th St/ TX-336. Turn left onto Fern Ave.

Midland (WRITTEN EXAMINATION ONLY)
Delwood Office Center
3404 W. Illinois, Suite 104
Midland, TX 79703
From I-20 take Midkiff Road exit. Go North on Midkiff Road. Take a left on Illinois Ave. Site is located on the right hand side, next to the Vet Center.

Midland (WRITTEN AND PRACTICAL EXAMINATIONS)
Westwood Village Shopping Center
4200 West Illinois Avenue, Suite 200
Midland, TX 79703
From I-20, take Midkiff Road exit. Go North on Midkiff Road. Take a left on Illinois Ave. Go .8 miles and turn right into Chinese Kitchen's parking lot at 4200 W Illinois. Suite is at the end of the left Strip.
From Business 20 (Old Hwy 80) going West, follow Front Street until Wall St Traffic light. Go 2 blocks and turn right on Midkiff. Turn left on Illinois. Go .8 miles and turn right into Chinese Kitchen's parking lot at 4200 W Illinois. Suite is at the end of the left Strip.
From North Hwy 349, Look for Loop 250 West (just before overpass). Turn right at Loop and go 2 miles to Exit Midkiff. Turn left at traffic light. Turn right at Illinois traffic signal. Turn right onto Chinese Kitchen's parking Lot at 4200 W Illinois. Suite is at the end of the left Strip.

San Antonio (WRITTEN AND PRACTICAL EXAMINATIONS)
9502 Computer Drive, Ste 105
San Antonio, TX 78229
From I-10 West, take exit 561 for Wurzbach and Medical Drive. Stay on the access road passed Medical Drive, then turn left on Wurzbach (going under the freeway). Proceed one block on Wurzbach, then turn left on Bluemel. Proceed one block on Bluemel, turn left on Computer Drive, then turn right into the parking lot for the Neuromuscular Institute of Texas at 9502 Computer Drive. PSI is in suite 105.
From I-10 East, take the Wurzbach exit and turn right on Wurzbach (going under the freeway), then follow the directions above.

Tyler (WRITTEN EXAMINATION ONLY)
3800 Paluxy Dr, Suite 310
Tyler, TX 75703
From 1-20 turn south on Hwy 69 and go to Loop 323. Turn right on 323 and follow 323 to the intersection of Paluxy Dr. Turn right on Paulxy Drive. The Paulxy Square Complex will be immediately on the left. Go to Building 3 which is in the back.

Waco (WRITTEN EXAMINATION ONLY)
345 Owen Lane, Suite 124
Waco, TX 76710
From TX-6, take the Waco Drive exit, loop under the bridge where you will be on Sanger Ave, turn right on Owen Ln. The examination site is behind the Richland Mall and directly across the street from the City of Waco water tower.
If you are coming in on the South Hwy 6, take the South Loop 340, then take Sanger Ave Exit.

You may also test at a PSI site outside of Texas. Please call (800) 733-9267 for more information.

Lake Charles, LA
Baton Rouge, LA
Oklahoma City, OK
Woodward, OK
Shreveport, LA
McAlester, OK
Tulsa, OK

REPORTING TO THE EXAMINATION SITE

On the day of the examination, you should arrive 30 minutes prior to your scheduled appointment time. This allows time for sign-in and identification verification and provides time to familiarize yourself with the examination process. NO conversing or any other form of communication among candidates and/or models is permitted once you enter the examination area. You are required to appear for the Practical Portion of the examination in a sleeved smock/lab coat. You must wear closed-toe shoes. If you arrive late or do not appear in the appropriate attire, you will not be admitted to the examination site and you will forfeit your examination registration fee.

REQUIRED IDENTIFICATION AT EXAMINATION SITE

You must provide 1 form of identification. The identification must be a VALID form of government-issued identification (driver's license, state ID, passport), which bears your printed name, photograph, and date of birth. Identification provided must match the name provided by TDLR to PSI upon eligibility.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. *Failure to provide the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination and will forfeit your examination fee.*

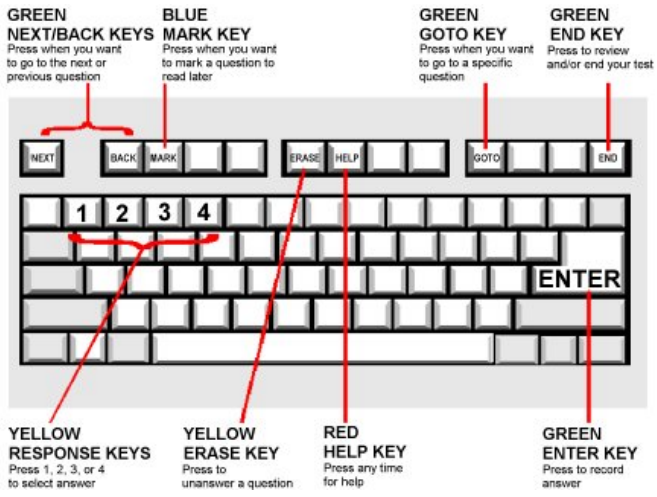
SECURITY PROCEDURES

The following security procedures will apply during the examination:

- While at a PSI examination site, you are considered to be a professional and shall be treated as such. In turn, you must conduct yourself in a professional manner at all times. While at the site, you shall not use words or take actions that are vulgar, obscene, libelous, or that would denigrate the PSI staff or other candidates. You must adhere to all TDLR policies and standards to ensure that all candidates have a pleasant and professional examination experience. If you fail to comply with these policies, you will have your examination results disqualified and will forfeit your examination fee.
- NO conversing or any other form of communication among candidates and/or models is permitted once you enter the examination area.
- Cell phones, pagers, and children are not allowed at the examination site.
- Please be advised that children, guests, cell phones, pagers, cameras, programmable electronic devices and recording devices of any kind are NOT allowed to enter PSI examination sites. Additionally, **NO personal items are to enter the examination sites**. PSI will not be responsible for any personal items, and suggests that you leave such items in another safe place, of your choosing.
- Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
- No smoking, eating, or drinking will be allowed at the examination site.
- Copying or communicating examination content is a violation of PSI security policy and Texas State Law. Either one may result in the disqualification of examination results and may lead to legal action.

COMPUTER BASED EXAMS

You will be taking the PSI Written Portion by computer. You do not need any computer experience or typing skills. You will use fewer keys than you use on a touch-tone telephone. All response keys are colored and have prominent characters. An illustration of the special keyboard is shown here. You may also use the mouse.



IDENTIFICATION SCREEN

You will be directed to a semi-private testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

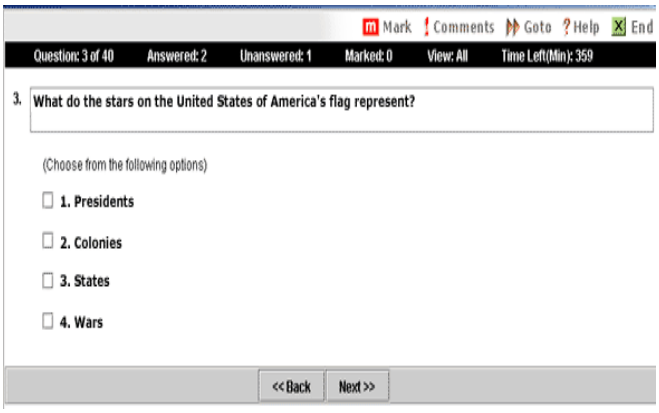
TUTORIAL

Before you start your examination, an introductory tutorial to the computer and keyboard is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice using the keys, answering questions, and reviewing your answers.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

EXAMINATION QUESTION EXAMPLE

During the examination, you should press 1, 2, 3, or 4 to select your answer or press "MARK" to mark it for later review. Or you may simply click on the box to the left of your answer with the mouse. You should then press "ENTER" to record your answer (or click on Next with the mouse) and move on to the next question. A sample question display follows:



IMPORTANT: After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out or you have not ended your examination.

WRITTEN PORTION

The examination content outline has been prepared and is periodically updated by committees of professionals who are subject matter experts in practice, instruction, and regulatory issues. The examination content outline identifies areas of importance to licensees in order for them to perform their duties to the public in a competent and legally responsible manner.

Use the outline as a guide for pre-examination review of reference material. The outline lists the topics that are on the examination and the number of questions for each topic. Do not schedule your examination until you are familiar with the topics on the outline.

The examination consists of 90 questions and you will have 1 hour and 45 minutes.

CONTENT OUTLINE

I. **Sanitation, Disinfection, and Safety** (24%; 22 questions)
   a. Cleaning, Disinfecting and Storage of Implements and Equipment
   b. Cleaning and Disinfecting of Work Environment
   c. Safety and Sanitary Procedures
   d. Pathogens

II. **Client Consultation and Analysis** (12%; 11 questions)
   a. Communication with Client
   b. Skin Evaluation
   c. Human Physiology, Anatomy, and Disorders

III. **Basic Facial Treatments** (22%; 20 questions)
   a. Facial Massage
   b. Extraction
   c. Steam Facials
   d. Masks
   e. Products
   f. Exfoliation

IV. **Advanced Facial Treatments** (17%; 15 questions)
   a. Chemical and Enzyme Peels
   b. High-Frequency Machine
   c. Other Electrical Skin Care Devices (e.g., galvanic currents, vacuuming, brushing)

V. **Hair Removal** (11%; 10 questions)
   a. Shaping Eyebrows
   b. Waxing
   c. Depilatories
   d. Tweezing

VI. **Facial Makeup** (6%; 5 questions)
   a. Cosmetics
   b. Eyelashes
   c. Pigment Inhibitors
   d. Lash and Brow Tints

VII. **Licensing and Regulation** (8%; 7 questions)
   a. Meeting Licensure Requirements/Licensed Duties
   b. Renewal
   c. Texas Department of Licensing and Regulation (TDLR) Responsibilities and Disciplinary Actions
   d. Displaying the License
   e. Salon Owner and Manager Responsibilities
   f. Change of Address

REFERENCE LIST

This examination is CLOSED BOOK.

The reference materials listed below were used to prepare the questions for this examination.

- *Milady's Standard Cosmetology,* 2008. Delmar Publishing/Thomson Learning, P.O. Box 6904, Florence, KY 41022. (800) 347-7707. www.delmarlearning.com.
- *Milady's Standard Fundamentals for Estheticians,* 2009. Delmar Publishing/Thomson Learning, P.O. Box 6904, Florence, KY 41022. (800) 347-7707. www.delmarlearning.com.
- *Salon Fundamentals: A Resource for Your Cosmetology Career,* 2000. Pivot Point International, Inc., 1560 Sherman Avenue, Evanston, IL 60201. www.pivot-point.com.
- *Salon Fundamentals--Esthetics: A Resource for Your Skin Care Career,* 2004. Pivot Point International, Inc. 1560 Sherman Avenue, Suite 700, Evanston, IL 60201. www.pivot-point.com
- *Texas Administrative Code*: Chapters 60 and 83. *www.license.state.tx.us*
- *Texas Occupations Code, Title 9*: Chapter 1602 and 1603. *www.license.state.tx.us*

WRITTEN SCORE REPORTING

You must score at least 70 percent to pass the examination (This is 63 points out of 90).

Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:

- **On screen** – your results will appear immediately on the computer screen. This will happen automatically at the end of the time allowed for the examination; if you are using review features, you will be able to obtain your score immediately when you indicate that you have finished and would like to see your results.
  - If you **pass**, you will immediately receive a successful notification.
  - If you **do not pass**, you will immediately receive an unsuccessful notification on the screen along with a diagnostic report indicating your strengths and weaknesses. Registration forms for submittal to PSI to retake the examination will be available at the examination site.
- **On paper** – an official score report will be printed at the examination site.

PRACTICAL PORTION

For practical examination questions or concerns, please email **cosmetology@psionline.com.**

Read the following instructions carefully so that you will be properly prepared for the examination.

- NO conversing or any other form of communication among candidates and/or models is permitted once you enter the examination area.
- You must use a live model for the examination and the model must be wearing eye makeup and lipstick. Please see the "Model Requirements" section below for more information.
- Your model must be present with you at the time specified on the Admission Notice.
- A proctor will monitor the time during the examination. Candidates will not receive points for any activities not completed within the allotted time limits.
- During the Practical Portion, you must follow all appropriate rules for patron protection that will ensure the health, safety, and welfare of the public.
- You may not observe other candidates during the examination.
- **All procedure criteria** MUST be performed in the order listed for candidate to receive points for the tasks.
- The time allotted for each service includes time for setup and cleanup.
- It is important to have all needed supplies and equipment when you arrive for the exam. You will NOT be permitted to leave the exam area once you arrive and are signed in.
- All supplies must be clean, sanitary, unstained and labeled in English (manufacturer labels are acceptable).
- If you do NOT bring the items listed in the "Supplies and Equipment" section or bring a wrong item (e.g., non-EPA approved disinfectant), you will NOT receive points for completing those steps.
- Candidates MUST raise their hand at the end of each section indicating completion.
- No markings or colorings on model face or hairline permitted. Models/Mannequins will be inspected to ensure there are no markings. If markings are found on the mannequin, a report of your actions will be submitted to the proper authorities.
- Cheat sheets and written notes (e.g., written task lines on containers) are NOT to be used during the Practical exam.
- Wearing gloves and changing them throughout the exam will NOT be accepted in lieu of sanitizing hands.
- You must wear a sleeved smock/lab coat. You must wear closed-toe shoes. If you do not have the appropriate attire, you will not be allowed to take the Practical examination.
- Items left behind will be discarded.

IMPORTANT NOTICE

A PSI practical examination rater (examiner) may not evaluate the practical examination of a candidate who is the rater's current student, current employee, employer or co-worker, or is related to the rater by family, personal or financial interest or other relationship. If you feel the rater that is assigned to you falls into one or more of these categories, you must notify the rater immediately. If it is found that a rater has evaluated a candidate and violated this policy, the candidate's examination results may be voided.

Raters are NOT allowed to converse with candidates and therefore are NOT permitted to instruct or discuss exam results in any way. Please direct all questions and/or concerns to PSI Customer Service.

MODEL REQUIREMENTS

Models are required for the Facial Practical examination. The requirements are listed below:

- NOT permitted to converse with candidates or other models once he/she enters the exam area.
- Must be at least 16 years of age; Models under the age of 18 must have signed parental consent;
- Must be willing to have candidate perform procedures on them;
- Must present a current, government-issued photo identification with date of birth, such as a driver's license, at the exam site;
- Must not assist the candidate in any way or speak to the candidate during the examination;
- Model's face must be clean, free of facial hair; have eye makeup, lipstick and be free of skin disease;
- Must sign Model Affidavit form upon arrival at the examination site;
- Must leave the examination site property immediately once he/she has finished participating.

SUPPLIES AND EQUIPMENT

Candidates are responsible for bringing all necessary supplies/equipment needed to perform all services. Review the Facial Practical Portion Rating Criteria and be sure you bring all the supplies/equipment you will need to perform these services.

- Head drape (i.e., towel or turban)
- Bed drape or sheet
- Body drape (e.g., cape, sheet, gown, towel)
- Cotton/gauze/sponges/tissue
- Towels (Professional Barber or Cosmetology Only)
- Facial cleanser
- Massage cream/oil/lotion
- Toner/astringent/freshener
- Moisturizer
- EPA-approved hospital grade disinfectant (e.g., Rocide or Barbicide)

- Hand sanitizer (e.g., Sani-Gel, Germ-X, or Purell)
- Facial tissue
- Paper towels
- Bag(s) for disposal of waste materials
- Tape for waste bag(s)
- Spatula(s)
- Disposable applicators
- Pre-sanitized tweezers (e.g., metal or thread)
- Antiseptic/astringent
- Mask or pack
- Simulated product for wax (e.g., cholesterol, Vaseline, or honey)
- Wax fabric
- Eye makeup remover
- Blood spill kit (including: bandages, labeled blood spill bag, antiseptic, disinfectant, gloves)
- Means of showing that implements have been disinfected. (A zip lock bag labeled "disinfected/sanitized implements" would be appropriate.)
- Gloves or finger cots

ITEMS SUPPLIED BY EXAMINATION VENDOR

- Hot and cold water (Shampoo bowls)
- Work stations with mirrors
- Facial reclining chairs
- Covered trash cans
- Hooks for Large Disinfectant Trash Bag (Per Workstation)
- Mounted Wall clock
- Broom & dust pans
- Windex (Mirror Cleaner)

CONTENT OUTLINE

- **The entire exam will be 1 hour and 35 minutes in length.**
- **Total number of points is 70.**
- **The passing score for the entire Practical examination is 70% (This is 49 points out of 70).**

The following information will be used by examiners to grade your performance during the Practical Portion:

All procedure criteria MUST be performed in the order listed for candidate to receive points for the tasks. DO NOT begin any procedures until the instructions for each section of the examination are read and you have been instructed to begin. It is NOT necessary to perform additional or altered steps/tasks not listed below. Items NOT listed below are NOT rated during the examination. Candidates MUST raise their hand at the end of each section indicating they are finished.

Pre-Exam Set Up and Disinfection
Time Allowed: 15 minutes
Safety Criteria (1 point each):

1. Implements/supplies are pre-sanitized and labeled in English only
2. Disposes of waste material using trash bag
3. Disinfects client's bed/chair and work area with approved EPA-registered disinfectant
4. Ensures all containers remain closed when not in use
5. Kit must remain closed
6. Removes products from containers without contamination

Facial Services
Includes cleansing, steaming, massaging and moisturizing.

Skin Cleansing Service
Time Allowed: 15 minutes
Clean the model's skin and apply toner/freshener/astringent.
Procedure Criteria (1 point each):

1. Sanitizes own hands and wrists using hand sanitizer
2. Applies sheet over the bed/chair
3. Drapes model by laying drape/towel across chest
4. Applies head drape to ensure hair is away from face
5. Re-sanitizes own hands using hand sanitizer
6. Removes eye makeup with eye makeup remover/cleanser
7. Removes lipstick using cotton/tissue
8. Distributes cleanser over entire face and neck, without dragging or pulling skin
9. Removes all residual makeup and cleanser using cotton/sponges/cotton gauze/towel
10. Applies toner, freshener, or astringent via spray or with cotton

Face and Neck Steaming Service
Time Allowed: 5 minutes
Steam the model's face and neck.
Procedure Criteria (1 point each):

1. Wrings out wet towel thoroughly and tests for temperature
2. Drapes towel to cover face and neck so that nostrils are not covered
3. Gently lifts towel from face and neck

Face and Neck Massaging Service
Time Allowed: 15 minutes
Apply massage cream and perform effleurage, petrissage, and tapotement manipulations on face and neck.
Procedure Criteria (1 point each):

1. Applies product upward and outward using fingers/brushes
2. Ensures skin does not pull excessively (applies more product, if necessary)
3. Demonstrates effleurage manipulations while continuously maintaining contact
4. Demonstrates petrissage manipulations while continuously maintaining contact
5. Demonstrates tapotement manipulations while continuously maintaining contact
6. Removes all remaining product from face in an upward and outward direction using cotton/tissue/sponges/towels

Mask/Pack and Moisturizing Service
Time Allowed: 15 minutes
Apply and remove a mask, and moisturize face and neck.
Procedure Criteria (1 point each):

1. Applies mask smoothly and evenly, excluding eyes, lips, and nasal passages
2. Removes residual mask traces thoroughly with towel/cotton/sponges
3. Applies astringent, toner, or freshener
4. Applies moisturizer with fingers

Safety Criteria (1 point each):

1. Disposes of waste material using trash bag throughout exam
2. Uses a clean towel for entire procedure
3. Ensures workstation/area remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
4. Ensures draping is maintained throughout service
5. Implements/supplies are pre-sanitized and labeled in English only
6. Replaces contaminated items
7. Ensures all containers remain closed when not in use
8. Kit must remain closed
9. Removes products from containers without contamination

Eyebrow Arch Service Using Tweezers
Time Allowed: 10 minutes
Using tweezers, remove at least 6 hairs from eyebrow area of one eye.
Procedure Criteria (1 point each):

1. Sanitizes own hands using hand sanitizer
2. Sanitizes eyebrow area with antiseptic
3. Wears gloves or finger cots for arching portion of procedure
4. Holds skin taut while tweezing hairs
5. Removes at least 6 hairs following the natural direction of hair growth
6. Applies astringent to treated area of the eyebrow

Safety Criteria (1 point each):

1. Disposes of waste material using trash bag throughout exam
2. Ensures workstation/area remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
3. Implements/supplies are pre-sanitized and labeled in English only
4. Replaces contaminated items
5. Ensures all containers remain closed when not in use
6. Kit must remain closed
7. Removes products from containers without contamination

Eyebrow Arch Service Using Mock Cold Wax
Time Allowed: 10 minutes
Demonstrate a mock wax application and hair removal from eyebrow area of one eye.
Procedure Criteria (1 point each):

1. Sanitizes brow area with antiseptic
2. Pats brow area dry with cotton
3. Applies mock wax in direction of hair growth using disposable applicator
4. Applies and bonds fabric over mock wax
5. Holds skin taut while pulling fabric opposite of hair growth and parallel to skin
6. Applies astringent to treated brow area

Safety Criteria (1 point each):

1. Disposes of waste material using trash bag throughout exam
2. Ensures workstation/area remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
3. Implements/supplies are pre-sanitized and labeled in English only
4. Replaces contaminated items
5. Ensures all containers remain closed when not in use

6. Kit must remain closed
7. Removes products from containers without contamination

End of Exam Disinfection
Time Allowed: 10 minutes
The following criterion is tested at the end of the Practical exam.
Safety Criteria (1 point each):

1. Removes draping
2. Disposes of used towel(s), sheet(s), and glove(s)
3. Disinfects work surfaces with approved EPA-registered disinfectant
4. Sanitizes own hands using hand sanitizer
5. Cleans and sanitizes workstation area, chair and mirror
6. Removes all supplies, material and personal belongings

TEXAS FACIAL LICENSE
EXAMINATION REGISTRATION FORM

Before you begin. . .
Read the Candidate Information Bulletin before filling out this registration form. You must provide all information requested and submit the appropriate fee. PLEASE TYPE OR PRINT LEGIBLY. Registration forms that are incomplete, illegible, or not accompanied by the proper fee will be returned unprocessed. Registration fees are not refundable or transferable.

1. **Legal Name:** _____ _____ _____
First Name Last Name Middle Name

2. **Student Permit Number:** ☐☐☐☐☐☐☐☐

3. **Mailing Address:** _____ _____
Number, Street (Must be a physical address, PO Boxes are NOT accepted) Apt/Ste

_____ _____ _____ - _____
City State Zip Code

4. **Telephone:** Home _____ _____ - _____ Office _____ _____ - _____

5. **Email:** _____@_____

6. **Examination:** (Check one)

☐ Written Portion only ($55) ☐ Practical Portion only ($78)

You must pass the Written Portion of the examination **before you can pay the fee and schedule** Practical Portion. (Money Order, Cashier's Check, MasterCard or VISA are accepted. Make checks payable to "PSI" and write the applicant's student permit number on the check). **(Cash, personal checks and company checks are not accepted)**.

VISA or MasterCard payment accepted for phone or fax registrations only. (Check One): ☐ MC ☐ VISA

Card No:_____ Exp. Date:_____

Card Verification No:_____

For your security, PSI requires you to enter the card identification number located on your VISA or MasterCard. The card identification number is located on the back of the card and consists of the last three digits on the signature strip.

Cardholder Name (Print):_____ Signature:_____

7. *I am enclosing a Special Arrangement Request letter and required documentation.* ☐ Yes ☐ No

8. **Affidavit:** *I certify that the information provided on this registration form (and/or telephonically to PSI) is correct. I understand that any falsification of information may result in denial of licensure. I have read and understand the examination information bulletin.*

Signature:_____ **Date:**_____

IF YOU ARE REGISTERING BY MAIL OR FAX, SIGN AND DATE THIS REGISTRATION FORM ON THE LINES PROVIDED.
Complete and forward this registration form with the applicable examination fee to:
PSI licensure:certification * ATTN: Examination Registration TX CO
3210 E Tropicana * Las Vegas, NV * 89121
Fax (702) 932-2666 * (800) 733-9267 * TTY (800) 735-2929
www.psiexams.com

If you are using a live model, you MUST bring this form to your Practical examination. If your model is under the age of 18, this form MUST be completed and signed by the model's parent or legal guardian and presented on the day of your Practical examination. If you do not have a completed form at the time of the examination, you will not be allowed to take the examination and you will forfeit your fees.

Release of Liability & Indemnity Agreement

This release of liability and indemnity agreement is being entered into so that Psychological Services, Inc. ("**PSI**") will permit me to participate as a live model in connection with the Texas Barber & Cosmetology practical skills examinations conducted at _____ (the "**Event**").

I HEREBY ACKNOWLEDGE THE INHERENT RISKS OF PARTICIPATING AS A LIVE MODEL FOR A PERSON DEMONSTRATING BARBER OR COSMETOLOGY SKILLS. Participation in any such activity necessarily involves risks of injury. I realize the risks include, but are not limited to: allergic reactions; infection; negligence by others including, without limitation, barber or cosmetology personnel; inattention of others; misuse of supplies or equipment; equipment that may be or become damaged; and accidents that may or may not be foreseeable. I acknowledge that the above list is not inclusive of all possible risks associated with such activities and I agree that this list in no way limits the extent or reach of this release. **I VOLUNTARILY ASSUME ALL RISKS, WHETHER FORESEEABLE OR NOT, WITH FULL KNOWLEDGE AND APPRECIATION OF THE DANGER AND RISK INVOLVED.**

I acknowledge that no representations or warranties of any kind whatsoever have been made to me regarding my qualifications or ability to participate in the Event, or regarding any of the services to be performed in connection with the Event. I acknowledge that PSI does not supervise barber and cosmetology test activities, including without limitation, at the Event.

RELEASE AND INDEMNITY: I voluntarily agree to assume all risk of personal injury, including paralysis and death, and damages that may occur arising out of or relating to the Event. I, ON BEHALF OF MYSELF AND MY SPOUSE, FAMILY, ASSIGNS, HEIRS, REPRESENTATIVES, EXECUTORS, AND ADMINISTRATORS, HEREBY KNOWINGLY AND INTENTIONALLY WAIVE AND RELEASE, HOLD HARMLESS, AND AGREE TO DEFEND AND INDEMNIFY PSI, ITS SUCCESSORS, ASSIGNS, OFFICERS, EMPLOYEES, AFFILIATED ORGANIZATIONS AND AGENTS, AND EACH OF THEM, FROM ALL LIABILITIES, CLAIMS, DEMANDS, LOSSES, COSTS AND EXPENSES, INCLUDING REASONABLE ATTORNEYS' FEES, ARISING BY REASON OF ANY SUCH PERSONAL INJURY, DAMAGE, PARALYSIS, OR DEATH THAT MAY RESULT. **THIS RELEASE SHALL BE EFFECTIVE EVEN IF THE LOSS, DAMAGE OR INJURY WAS NOT FORESEEABLE OR RESULTS OR HAS RESULTED FROM THE ACTIVE OR PASSIVE NEGLIGENCE, WRONGFUL ACTS, OMISSIONS, BREACH OF WARRANTY OR STRICT TORT LIABILITY OF PSI OR THE OTHER PARTIES RELEASED.**

I UNDERSTAND THAT I AM NOT TO ASSIST OR AID THE BARBER OR COSMETOLOGY EXAMINEE IN ANY WAY IN CONNECTION WITH THE EXAMINATION AND THAT DOING SO WILL INVALIDATE A CANDIDATE'S EXAMINATION RESULTS.

I understand that this release is a contract. I expressly state that I have read, understand and am familiar with all its provisions and that I sign it of my own free will. I further expressly agree that this release, waiver and indemnification agreement is intended to be as broad and as inclusive as is permissible under the laws of the State of California and that if any portion of this agreement is held to be invalid, the balance shall, notwithstanding, continue in full force and effect.

Live Model	**Parent or Legal Guardian (if under the age of 18)**
Name: _____	Name: _____
(Please Print)	(Please Print)
Signature: _____	Signature: _____
Date: _____/_____/_____	**Date:** _____/_____/_____

PSI licensure:certification
3210 E Tropicana
Las Vegas, NV 89121

FIRST CLASS MAIL