

Internet Registration: instructions for scheduling an examination online at www.psiexams.com

1. Go to www.psiexams.com and select "Create an Account".

If you have already registered and created an account, type in your email address and password.

New Users

You can:

- >> [Create an account](#)
- >> [Register for an examination](#)
- >> [Schedule an examination](#)

Returning Users

Sign in

Email Address:

Password:

Start in: ▼

Remember me

[\[Forgot Password? \]](#)

[\[Update email address \]](#)

If you do not have an account, please click the below link.

[\[Create an Account \]](#)

2. **VERY IMPORTANT STEP.** The spelling of your name must match **EXACTLY** as it was submitted by the Commission.
3. Be sure to check the box "Check here to attempt to locate existing records for you in the system" and select *Submit*.

Fields indicated with an asterisk (*) are mandatory.

Step 1

Your Details

Email Address:*

First Name:* Last Name:*

If you have previously contacted a PSI Customer Support representative and paid for an e you believe that your licensing or certification agency has provided PSI with eligibility info Please check the box below:

Check here to attempt to locate existing records for you in the system.

Step 2

Enter a password for your account and select your security question and answer.

Create a password:* (The password must contain at least five characters. It is case sensitive and can contain letters and numbers only. Spaces are not allowed.)

Retype your password :* Retype to confirm your password.

Choose a Security Question: :* ▼

Security Answer :*

4. Select the organization, state, and account (as seen below). Enter **your ID # (must match EXACTLY as it was submitted by the Commission)** and select *Submit*.

Select Organization

▼

Select Jurisdiction

▼

Select Account

▼

Enter your SSN

- -

5. If your eligibility has been sent, the system will find your imported record. You are now ready to pay and schedule for the examination. Select "Pay for a test."

Registered records				
Test Name	Portion Name(s)	Sponsor	Eligibility Expires	Tasks Due
MS Real Estate Broker	MS Real Estate Broker - State,MS Real Estate Broker - National	MISSISSIPPI REAL ESTATE	07/09/2018	<input type="button" value="Pay for a test"/>

6. Type in your credit card information and select *Submit*.

Exam:	MS Real Estate Broker
Sponsor:	MISSISSIPPI REAL ESTATE

Registration Fee	Cost (\$)
Exam Fee	75.00
Total	75.00

Payment

You will be charged **75.00**.

Credit Card

Card Type: *

Card Number: *

Expiration Date: *

Name on Card: *

Billing Street Address: *

ZIP Code: * Card ID Number: * [What is Card ID no?](#)

7. Select *Schedule for a Test*. Enter your zip code or the city where you live and select *Search*. You will get a list of the testing sites closest to you. Select the desired *Test center* and select *Continue*.

Choose the Test centers to get the available dates for scheduling

	Distance	Testcenter Name	Address	Testing Mode
<input type="radio"/> PSI	73.6 miles	MEMPHIS	6099 Mt Moriah Road Ext,Suite 17 & 19,Memphis,Tennessee, 38115	Computer / Paper & Pencil
<input type="radio"/> PSI	192.6 miles	JACKSON MS 1	2679 CRANE RIDGE DR.,SUITE B,JACKSON,Mississippi, 39216	Computer / Paper & Pencil
<input type="radio"/> PSI	285.1 miles	MOBILE	Dorsey Center,6051-B Airport Blvd.,Mobile,Alabama, 36608	Computer / Paper & Pencil
<input type="radio"/> PSI	337.2 miles	BATON ROUGE	8338 Summa Ave. #302,Baton Rouge,Louisiana, 70809	Computer / Paper & Pencil
<input type="radio"/> PSI	343.4 miles	METAIRIE (NEW ORLEANS)	2750 Lake Villa Dr.,Suite #202,Metairie,Louisiana, 70002	Computer / Paper & Pencil

8. You will now see the availability. Click on the date and time of your choice and select *Schedule*.

Choose a date and session for the schedule month

Date	Day of week	Sessions
<input type="radio"/> 07/02/2018	Monday	<input type="text" value="Session -"/>
<input type="radio"/> 07/03/2018	Tuesday	<input type="text" value="- Session -"/>
<input type="radio"/> 07/05/2018	Thursday	<input type="text" value="Session -"/>
<input type="radio"/> 07/06/2018	Friday	<input type="text" value="11:30 AM - 4:30 PM"/> <input type="text" value="5:30 PM - 9:30 PM"/>
<input type="radio"/> 07/09/2018	Monday	<input type="text" value="- Session -"/>
<input type="radio"/> 07/10/2018	Tuesday	<input type="text" value="- Session -"/>

9. A confirmation will appear that you can print out, and you will receive an email confirmation.

Dear Cathy Miller,

Thank you for scheduling your examination with PSI.

The following are the details of your scheduled examination:

Examination Name: MS Real Estate Broker (MS Real Estate Broker - National, M
 Examination Date: July 3, 2018
 Examination Start Time: 12:00 PM (hh:mm)
 Confirmation Number: K21848308

Test Center Name: JACKSON MS 1
 2679 CRANE RIDGE DR.
 SUITE B JACKSON Mississippi 39216